



TASK ORDER AWARD

GSQ0017AJ0069

Modification PS02

U.S. Air Force Windows 10 Deployment Support

In support of:

U.S. Air Force

Issued to:

**Agile Defense, Inc.
11600 Sunrise Valley Dr
Suite 440
Reston, VA 20191-1416**

Conducted under Federal Acquisition Regulation (FAR) 16.505

Issued by:

**The Federal Systems Integration and Management Center (FEDSIM)
1800 F Street, NW (QF0B)
Washington, D.C. 20405**

November 15, 2017

FEDSIM Project Number AF00902



B.1 GENERAL

The work shall be performed in accordance with all Sections of this Task Order (TO) and the contractor's Basic Contract, under which the resulting TO will be placed. An acronym listing to support this Task Order Request (TOR) is included in Section J, Attachment A.

B.2 CONTRACT ACCESS FEE (CAF)

The General Services Administration's (GSA) operating costs associated with the management and administration of this contract are recovered through a CAF. In accordance with the Alliant base contract, the CAF shall be 0.75 percent of the total TO value with a cap of \$100,000 per year per order (when order is in excess of \$13.3M per order year). This TO shall have a separate Contract Line Item Number (CLIN) to cover this access fee, and this CAF shall be obligated at TO Award (TOA).

B.3 ORDER TYPE

The contractor shall perform the effort required by this TO on a Firm-Fixed-Price (FFP) basis for all CLINs in both the Base period and Optional periods, except for those performed on a Not-to-Exceed (NTE) basis for CLINs 0013, 0014, 0015, 0016; 1013, 1014, 1015, 1016. The work shall be performed in accordance with all Sections of this TO and the offeror's Basic Contract, under which the resulting TO will be placed.

B.4 SERVICES AND PRICES/COSTS

Long-distance travel is defined as travel over 50 miles from Washington, D.C. Local travel will not be reimbursed.

The following abbreviations are used in this price schedule:

CLIN	Contract Line Item Number
FFP	Firm-Fixed-Price
NSP	Not Separately Priced
NTE	Not-to-Exceed
ODC	Other Direct Cost
QTY	Quantity



B.4.1 BASE PERIOD: September 27, 2017 to May 24, 2018 for the following CLINS: CLIN 0002 subCLINs c and d, CLIN 0004 subCLIN a, CLIN 0006 subCLIN c, CLIN 0009 subCLIN d, and CLIN 0012 subCLINs a and c. Seven months from date of award for all other CLINS and subCLINS.

MANDATORY CLINS

CLIN	Description	QTY	Unit	Total FFP
0001	Task 1- Program Management	7	Months	\$3,646,690.00
0002a	Task 2, Subtask 1	1	Lot	\$5,078,735.00
0002b	Task 2, Subtask 2	1	Lot	\$645,765.00
0002c	Task 2, Subtask 3	1	Lot	\$993,461.00
0002d	Task 2, Subtask 4	1	Lot	\$405,015.00
0003a	Task 3, Subtask 1	1	Lot	\$2,642,242.00
0003b	Task 3, Subtask 2	1	Lot	\$357,425.00
0003c	Task 3, Subtask 3	1	Lot	\$2,242,135.00
0003d	Task 3, Subtask 4	1	Lot	\$495,764.00
0004a	Task 4, Subtask 1	1	Lot	\$3,379,391.00
0004b	Task 4, Subtask 2	1	Lot	\$757,354.00
0005a	Task 5, Subtask 1	1	Lot	\$2,649,960.00
0005b	Task 5, Subtask 2	1	Lot	\$213,244.00
0005c	Task 5, Subtask 3	1	Lot	\$150,434.00
0005d	Task 5, Subtask 4	1	Lot	\$185,139.00
0006a	Task 6, Subtask 1	1	Lot	\$5,241,282.00
0006b	Task 6, Subtask 2	1	Lot	\$767,437.00
0006c	Task 6, Subtask 3	1	Lot	\$2,465,308.00
0006d	Task 6, Subtask 4	1	Lot	\$666,427.00
0007a	Task 7, Subtask 1	1	Lot	\$753,390.00
0007b	Task 7, Subtask 2	1	Lot	\$28,478.00
0007c	Task 7, Subtask 3	1	Lot	\$460,850.00
0007d	Task 7, Subtask 4	1	Lot	\$148,830.00
0008a	Task 8, Subtask 1	1	Lot	\$2,267,762.00
0008b	Task 8, Subtask 2	1	Lot	\$154,945.00
0008c	Task 8, Subtask 3	1	Lot	\$497,760.00
0008d	Task 8, Subtask 4	1	Lot	\$299,104.00
0009a	Task 9, Subtask 1	1	Lot	\$1,193,366.00
0009b	Task 9, Subtask 2	1	Lot	\$206,679.00



0009c	Task 9, Subtask 3	1	Lot	\$2,266,386.00
0009d	Task 9, Subtask 4	1	Lot	\$48,761.00
0010a	Task 10, Subtask 1	1	Lot	\$1,317,552.00
0010b	Task 10, Subtask 2	1	Lot	\$227,995.00
0010c	Task 10, Subtask 3	1	Lot	\$1,920,507.00
0010d	Task 10, Subtask 4	1	Lot	\$221,903.00
0011a	Task 11, Subtask 1	1	Lot	\$272,292.00
0011b	Task 11, Subtask 2	1	Lot	\$105,343.00
0011c	Task 11, Subtask 3	1	Lot	\$257,422.00
0011d	Task 11, Subtask 4	1	Lot	\$33,888.00
0012a	Task 12, Subtask 1	1	Lot	\$4,877,769.00
0012b	Task 12, Subtask 2	1	Lot	\$318,460.00
0012c	Task 12, Subtask 3	1	Lot	\$273,346.00

COST REIMBURSEMENT TRAVEL CLIN

CLIN	Description		Total NTE Price
0013	Long-Distance Travel Including Indirect Handling Rate <u>9.45%</u>	NTE	\$12,964,000
0014	Tools Including Indirect Handling Rate <u>9.45%</u>	NTE	\$400,000
0015	ODCs Including Indirect Handling Rate <u>9.45%</u>	NTE	\$500,000

CONTRACT ACCESS FEE

CLIN	Description		Total Ceiling Price
0016	Contract Access Fee	NTE	\$100,000

TOTAL BASE PERIOD CLINs:**\$65,099,996.00**

**B.4.2 FIRST OPTION PERIOD:** Six months from Base Period expiration**MANDATORY CLIN**

CLI N	Description	QTY	Unit	Total FFP
1001	Task 1- Program Management	6	Months	\$91,167.00

OPTIONAL CLINs

CLIN	Description	QTY	Unit	Total FFP
1002b	Task 2, Subtask 2	1	Lot	\$64,577.00
1002c	Task 2, Subtask 3	1	Lot	\$99,346.00
1002d	Task 2, Subtask 4	1	Lot	\$40,502.00
1003b	Task 3, Subtask 2	1	Lot	\$35,743.00
1003c	Task 3, Subtask 3	1	Lot	\$224,214.00
1003d	Task 3, Subtask 4	1	Lot	\$49,576.00
1004b	Task 4, Subtask 2	1	Lot	\$75,735.00
1005b	Task 5, Subtask 2	1	Lot	\$21,324.00
1005c	Task 5, Subtask 3	1	Lot	\$15,043.00
1005d	Task 5, Subtask 4	1	Lot	\$18,514.00
1006b	Task 6, Subtask 2	1	Lot	\$76,744.00
1006c	Task 6, Subtask 3	1	Lot	\$246,531.00
1006d	Task 6, Subtask 4	1	Lot	\$66,643.00
1007b	Task 7, Subtask 2	1	Lot	\$2,848.00
1007c	Task 7, Subtask 3	1	Lot	\$46,085.00
1007d	Task 7, Subtask 4	1	Lot	\$14,883.00
1008b	Task 8, Subtask 2	1	Lot	\$15,495.00
1008c	Task 8, Subtask 3	1	Lot	\$49,776.00
1008d	Task 8, Subtask 4	1	Lot	\$29,910.00
1009c	Task 9, Subtask 3	1	Lot	\$226,639.00
1009d	Task 9, Subtask 4	1	Lot	\$4,876.00
1010b	Task 10, Subtask 2	1	Lot	\$22,800.00
1010c	Task 10, Subtask 3	1	Lot	\$192,051.00
1010d	Task 10, Subtask 4	1	Lot	\$22,190.00
1011b	Task 11, Subtask 2	1	Lot	\$10,534.00
1011c	Task 11, Subtask 3	1	Lot	\$25,742.00



1011d	Task 11, Subtask 4	1	Lot	\$3,389.00
1012a	Task 12, Subtask 1	1	Lot	\$487,777.00
1012b	Task 12, Subtask 2	1	Lot	\$31,846.00
1012c	Task 12, Subtask 3	1	Lot	\$27,335.00

COST REIMBURSEMENT TRAVEL CLIN

CLIN	Description		Total NTE Price
1013	Long-Distance Travel Including Indirect Handling Rate <u>9.45%</u>	NTE	\$1,657,279
1014	Tools Including Indirect Handling Rate <u>9.45%</u>	NTE	\$100,000
1015	ODCs Including Indirect Handling Rate <u>9.45%</u>	NTE	\$125,000

CONTRACT ACCESS FEE

CLIN	Description		Total Ceiling Price
1016	Contract Access Fee	NTE	\$31,666

TOTAL FIRST OPTION PERIOD CLINs: **\$4,253,780.00**

GRAND TOTAL ALL CLINs ALL PERIODS: **\$69,353,776.00**



B.5 SECTION B TABLES

B.5.1 INDIRECT/MATERIAL HANDLING RATE

Long-Distance Travel costs incurred may be burdened with the contractor's indirect rate in accordance with the contractor's disclosed practices, provided that the basic contract does not prohibit the application of indirect rate(s) on these costs.

- a. If no indirect/material handling rate is allowable in accordance with the contractor's disclosed practices, no indirect/material handling rate shall be applied to or reimbursed on these costs.
- b. If no rate is specified in the schedule of prices above, no indirect rate shall be applied to or reimbursed on these costs.

The indirect handling rate over the term of the TO shall not exceed the rate specified in the schedule of prices above.

B.5.2 ACCOUNTING FOR CONTRACTOR MANPOWER REPORTING

The costs to be reported under this CLIN (0001 and 1001) are those associated with the reporting requirements specified in Section C.5.1.1 and relate to this TO only.

B.5.3 INCREMENTAL FUNDING LIMITATION OF GOVERNMENT'S OBLIGATION

Incremental funding in the amount of \$13,964,000.00 for CLINs 0013 through 0016 is currently allotted and available for payment by the Government. Additional incremental funding for these CLINs may be allotted and available for payment by the Government as the funds become available. The estimated period of performance covered by the allotments for the mandatory CLINs is from award through the eight-month base period unless otherwise noted in Section B. The TO may be modified to add funds incrementally up to the maximum of \$15,877,945.00 over the performance period of this TO. These allotments constitute the estimated cost for the purpose of Federal Acquisition Regulation (FAR) Clause 52.232-22, Limitation of Funds, which applies to this TO on a CLIN-by-CLIN basis. See Section J, Attachment G, AF7 Funding Chart (Excel Spreadsheet).



C.1 BACKGROUND

The Department of Defense Chief Information Officer (DoD CIO) has directed all Defense Services and Agencies to update/upgrade Windows Operating Systems to the current Windows 10 (Win10) version by 31 March 2018 to address cybersecurity vulnerabilities.

C.1.1 PURPOSE

The purpose of this TO is to provide support to the United States Air Force (USAF) for the execution of full migration to Win10. This is a non-personal services TO to provide technical support services for the deployment of Win10 across multiple USAF locations.

The contractor shall provide all personnel, equipment, supplies, transportation, tools, materials, supervision, and other non-personal services items necessary to perform the Win10 deployment as defined in this Performance Work Statement (PWS), except for those items specified as Government-Furnished Property (GFP) and services. The contractor shall perform to the standards set forth in this TO.

C.1.2 AGENCY MISSION

The USAF mission is to provide responsive and effective global vigilance, global reach, and global power. USAF is the globally responsive force, and must always be ready. The USAF measures its responsiveness in minutes and hours, not weeks or months. These contributions are delivered through unmatched execution of USAFs five core missions: air and space superiority; intelligence, surveillance, and reconnaissance; rapid global mobility; global strike; and command and control. Through the portfolios within these mission sets, the USAF mission has expanded to include the cyberspace domains. Adversaries are rapidly developing new capabilities to control air and space through the cyber domain. They seek to undermine the credibility of the USAF alliances, contest freedom of maneuver, and neutralize ability to project power. The migration of USAF systems to Win10 will enable the USAF mission by minimizing the total surface of cyber vulnerabilities across the entire USAF.

C.2 OBJECTIVE

The overall TO objective is to migrate all USAF office Information Technology (IT) computers to the latest USAF-provided Win10 Standard Desktop Configuration (SDC) image by 31 March 2018. The current USAF estimate is 555,000 Non-Secure Internet Protocol Router network (NIPRNET) and 24,000 Secure Internet Protocol Router network (SIPRNET) computers. This includes contractor support to:

- a. Update all computers to Win10 office IT systems currently located in warehouses to the most current version of Win10 USAF SDC. The USAF will supply this configuration.
- b. Migrate currently deployed NIPRNET computers from Windows 7 and Windows 8 to the current USAF Win10 SDC.
- c. Migrate newly procured Win10 systems to the USAF Win10 SDC.
- d. Migrate newly procured SIPRNET Win10 systems to the USAF Win10 SDC.

It also includes deploying systems to users' desks after updating software to the Win10 SDC.



C.3 CURRENT INFORMATION TECHNOLOGY (IT)/NETWORK ENVIRONMENT

- a. Existing SIPRNET and NIPRNET computers operate on Windows 7 or Windows 8 SDC.
- b. Technical documents applicable to this requirement are Air Force Manual (AFMAN) 17-303, Cybersecurity Workforce Improvement Program; AFMAN 12-1203, Information Technology Asset Management (ITAM); and DoD 8570.01-M, Information Assurance Workforce Improvement Program (Section J, Attachment M).
- c. The AF has licenses for three tools: Microsoft System Center Configuration Manager (SCCM), Host Based Security System (HBSS), and Tanium Automated Remediation and Asset Discovery (ARAD).

C.4 SCOPE

The USAF requires support to execute the full deployment and migration of USAF Win10 SDC on office IT systems across all USAF locations, to obtain 100% implementation. The current estimate of machines for this migration effort will span across approximately 267 bases both in the Continental United States (CONUS) and Outside the Continental United States (OCONUS), and will include approximately 555,000 (+/-1% variance) units on the NIPRNET and approximately 24,000 (+/-1% variance) units on the SIPRNET computers. A principal method of migration will involve deployment of contractor migration teams across USAF bases to complete the system upgrade, deployment, and install of Win10 SDC on computers currently in warehouses or scheduled for shipment on the network.

C.5 TASKS

The following applies to Tasks 2 through 12:

The end result of the migration effort is to provide USAF customers with a fully functional Win10 "Workstation Environment." A "Workstation Environment" is defined as all the workstation hardware, software, and data (including profiles) a customer uses to perform her/his job duties. A successful migration includes the connecting computers to the network, resolving complications preventing migrated computers from functioning properly, and ensuring proper coordination with the equipment custodians are completed in each location. A network connection is documented by successful log-in of primary USAF workstation user, recognition of user by their assigned domain controller signifying network access, and ability to access migrated data. Successful user migration is confirmed in writing by the user. Some systems/units may not be compatible with migration to Win10 SDC; in such cases, the contractor shall report these instances to the USAF Contracting Officer's Representative (COR) and the USAF Technical Point of Contact (TPOC). After non-compatibility is verified by the Government (TPOC), no further problem action will be required from the contractor. Equipment custodians will provide written confirmation of equipment turn-over and receipt for recording in the Air Force Equipment Management System-Asset Inventory Management (AFEMS-AIM) System.

The contractor shall confirm the anticipated migration schedule and travel dates with the USAF COR and USAF TPOC at least 15 calendar days prior to traveling to USAF bases and locations, allowing for adequate planning for any user disruption during upgrades and migrations, and for hours of implementation.



New equipment, as included in Tasks C.5.2 to C.5.12, Subtasks 1, 3, and 4, requires the contractor to unpack, image, replace, label with inventory tag, and remove the older computer. These tasks require presence at the physical locations. The Government will designate staging areas at each location for the migration of machines located in warehouses, as well as for any physical cardboard boxes resulting from the migration activities.

Deployment of computers in the warehouses or newly procured computers as included in Tasks C.5.2 through C.5.12, Subtasks 1, 3, and 4 require presence at the physical location; remote migration would not be possible. The current estimates of total computers for Task C.5.2 through C.5.12 by location are included in Section J, Attachment B.

The contractor shall coordinate with existing IT contractors, in concert with the base communications squadron liaison (TPOC), for those locations that have IT support contractors, which perform expanded help desk support and/or equipment custodian functions.

The contractor shall coordinate with the base Property Custodian and Equipment Control Officer regarding the process for disposition of replaced computers and those not compatible for migration in accordance with AFMAN 17-1203 ITAM. The contractor shall supply to the base Property Custodian an accurate and complete inventory of all new computers deployed to users' work areas. The contractor, in concert with the USAF COR, shall interface with, bases' communications squadron liaisons, end users, and 24AF Enterprise Operations personnel.

The contractor shall submit Interim and Final Deployment Inventory Sheets (Section F, Deliverables), which shall include the number of successfully migrated units at the subtask level, and those that were deemed non-compatible for migration.

In the first option period of this TO, the USAF anticipates ten percent additional machines (not previously accounted for in Section J, Attachment B) for each option year subtask, in accordance with the CLIN structure provided in B.4.1.

C.5.1 TASK 1 – TASK ORDER MANAGEMENT

The contractor shall provide program management support under this TO. This includes the management and oversight of all activities performed by contractor personnel, including subcontractors, to satisfy the requirements identified in this PWS.

The contractor Program Manager (PM) shall convene a weekly Technical Status Meeting with the USAF COR, and other Government stakeholders, as applicable. The purpose of this meeting is to ensure all stakeholders are informed of the progress to the 100% migration of office IT computers, issues encountered, risks identified and their mitigation, and overall migration status. These meetings will coordinate resolution of identified problems or opportunities. The contractor PM shall provide minutes of these meetings, including attendance, issues discussed, decisions made, and action items assigned, to the USAF COR within five business days following the meeting. Further the contractor shall ensure timely and accurate submission of DoD 8570.01-M Certificates to the USAF COR in accordance with Section F, Deliverables and Section H.2.



C.5.1.1 SUBTASK 1 – ACCOUNTING FOR CONTRACTOR MANPOWER REPORTING

The contractor shall report ALL contractor labor hours (including subcontractor labor hours) required for performance of services provided under this contract for the USAF via a secure data collection site. The contractor shall completely fill in all required data fields using the following web address: <http://www.ecmra.mil/>.

Reporting inputs will be for the labor executed during the period of performance during each Government Fiscal Year (FY), which runs October 1 through September 30. While inputs may be reported any time during the FY, all data shall be reported no later than October 31 of each calendar year. Contractors may direct questions to the support desk at: <http://www.ecmra.mil/>.

Contractors may use Extensible Markup Language (XML) data transfer to the database server or fill in the fields on the website. The XML direct transfer is a format for transferring files from a contractor's systems to the secure web site without the need for separate data entries for each required data element at the website. The specific formats for the XML direct transfer may be downloaded from the web.

C.5.1.2 SUBTASK 2 – COORDINATE A PROJECT KICK-OFF MEETING

The contractor shall schedule, coordinate, and host a Project Kick-Off Meeting within five days of TOA, at a location approved by the Government. The meeting will provide an introduction between the contractor personnel and Government personnel who will be involved with the TO. The meeting will provide the opportunity to discuss technical, management, and security issues, and travel authorization and reporting procedures. At a minimum, the attendees shall include Key contractor Personnel, representatives from the directorates, other relevant Government personnel, and the USAF COR. At least three days prior to the Kick-Off Meeting, the contractor shall provide a Kick-Off Meeting Agenda for review and approval by the USAF COR prior to finalizing.

The agenda shall include, at a minimum, the following topics/deliverables:

- a. Points of contact (POCs) for all parties
- b. Draft Project Management Plan (PMP) and discussion including schedule, tasks, etc.
- c. Personnel discussion (i.e., roles and responsibilities, lines of communication between contractor and Government, and staffing)
- d. Staffing Plan and status
- e. Transition-In Approach and discussion
- f. Security discussion and requirements (i.e., building access, badges, and Common Access Cards (CACs))
- g. Invoicing requirements
- h. Baseline Quality Control Plan (QCP)
- i. Contractor Processing Time
- j. Communications Plan
- k. Master Milestone Plan



1. Proposed Deployment Inventory Sheet template

The Government will provide the contractor with the number of Government participants for the Kick-Off Meeting and the contractor shall provide sufficient copies of the presentation for all present. The contractor shall draft and provide a Kick-Off Meeting Minutes Report documenting the Kick-Off Meeting discussion and capturing any action items.

C.5.1.3 SUBTASK 3 – PREPARE A PROJECT MANAGEMENT PLAN (PMP)

The contractor shall document all support requirements in a PMP. The contractor shall provide the Government with a draft PMP (Section F) on which the Government will make comments. The final PMP (Section F) shall incorporate the Government's comments.

The PMP shall:

- a. Describe the proposed management approach.
- b. Include milestones, tasks, and subtasks required in this TO.
- c. Describe in detail the contractor's approach to risk management under this TO.
- d. Describe in detail the contractor's approach to communications including processes, procedures, and other rules of engagement between the contractor and the Government.
- e. Include the contractor's Baseline QCP.

C.5.1.4 SUBTASK 4 – UPDATE THE PMP

The PMP is an evolutionary document that shall be updated annually at a minimum (Section F). The contractor shall work from the latest Government-approved version of the PMP.

C.5.1.5 SUBTASK 5 – PREPARE TRIP REPORTS

The Government will identify the need for a Trip Report when the request for travel is submitted (Section F). The contractor shall keep a summary of all long-distance travel including, but not limited to, the name of the employee, location of travel, duration of trip, and POC at travel location. Trip reports shall also contain Government approval authority, total cost of the trip, a detailed description of the purpose of the trip, and any knowledge gained. At a minimum, trip reports shall be prepared with the information provided in Section J, Attachment E.

C.5.1.6 SUBTASK 6 – UPDATE BASELINE QUALITY CONTROL PLAN (QCP)

The contractor shall submit the QCP (Section F) 15 days prior to initiating the first location migration. The contractor shall periodically update the QCP, as required, as changes in program processes are identified.

Within the QCP, the contractor shall identify its approach for providing quality control in meeting the requirements of the TO. The contractor's QCP shall describe its quality control methodology for accomplishing TO performance expectations and objectives. The contractor shall fully discuss its validated processes and procedures that provide high quality performance for each Task Area. The QCP shall describe how the processes integrate with the Government's requirements.



C.5.1.7 SUBTASK 7 – TRANSITION-IN

The contractor shall provide a final Transition-In Plan (Section F) based on the proposed Transition-In approach submitted in its proposal. This approach should include acquiring DoD CACs and Government-Furnished Equipment (GFE). The contractor shall ensure that there will be minimum service disruption to vital Government business and no service degradation during and after transition. The contractor shall implement its Transition-In Plan no later than 15 calendar days after award, and all transition activities shall be completed 30 days after approval of final Transition-In Plan.

C.5.1.8 SUBTASK 8 – TRANSITION-OUT

The contractor shall provide Transition-Out support. The Transition-Out Plan shall facilitate the accomplishment of a seamless transition to the Government personnel at the expiration of the TO. The contractor shall provide a draft Transition-Out Plan within four months of Project Start (PS). The Government will work with the contractor to finalize the Transition-Out Plan (Section F) in accordance with Section E. Additionally, the Transition-Out Plan shall be reviewed and updated quarterly during the final Option Period (Section F).

In the Transition-Out Plan, the contractor shall identify how it will coordinate with the incoming contractor and/or Government personnel to transfer knowledge regarding the following:

- a. Project management processes
- b. Points of contact
- c. Location of technical and project management documentation
- d. Status of ongoing technical initiatives
- e. Appropriate contractor to contractor coordination to ensure a seamless transition
- f. Transition of Key Personnel
- g. Schedules and milestones
- h. Actions required of the Government

The contractor shall also establish and maintain effective communication with the Government personnel for the period of the transition via weekly status meetings or as often as necessary to ensure a seamless transition-out. The contractor shall implement its Transition-Out Plan NLT two months prior to expiration of the TO.

C.5.1.9 SUBTASK 9 – WEEKLY STATUS REPORTS (WSR)

The contractor shall develop and provide a WSR (Section F) by no later than (NLT) close of business day every Tuesday. The WSR at a minimum shall include the following:

- a. Activities during reporting period, by task (include on-going activities, how many computers were deployed, new activities, number of devices planned for deployment (day/week), activities completed, and progress to date on all above mentioned activities).
- b. Problems and corrective actions taken. Also include issues or concerns and proposed resolutions to address them. Problem Notification Report (PNR) (Section J, Attachment D), if applicable.
- c. Government actions required.



- d. Schedule of actions for the next 48 hours; deviations from schedule; and updates to Master Milestone Schedule.
- e. Summary of trips taken.
- f. Interim and Final Deployment Inventory sheets.

C.5.2 TASK 2 – AIR COMBAT COMMAND (ACC)

ACC includes 14 CONUS bases and one OCONUS base. ACC and base/location points of contact will be identified at TOA. The contractor shall coordinate with the base/location POC to finalize the Concept of Operations (CONOPS) for that particular base and any unique constraints (i.e., tools, materials, schedule, and access). The migration in ACC consists of the following subtasks.

C.5.2.1 SUBTASK 1 – UPDATE AND DEPLOY WAREHOUSE COMPUTERS TO NIPRNET

The contractor shall upgrade computers to the most current USAF Win10 SDC version which incorporates DoD Secure Host Baseline and Defense Information Systems Agency (DISA) Security Technical Implementation Guide requirements, and deploy them to end-users. The contractor shall acquire AFEMS-AIM labels (that include the Commercial and Government Entity (CAGE) Code, part number, and serial number) from the Equipment Custodian Officer (ECO), and permanently affix these labels to the new computers being installed. Bases may have unique security architecture or configurations such as 802.1X port security that may add an additional layer of complexity and coordination for introducing new computers to the domain(s)

C.5.2.2 SUBTASK 2 – MIGRATE CURRENT NIPRNET MACHINES

The contractor shall migrate currently deployed Win10-compatible NIPRNET computers from previous versions of Windows OS (e.g., Windows 7 and Windows 8) to the current version of Win10 SDC.

C.5.2.3 SUBTASK 3 – UPDATE AND DEPLOY PROCURED COMPUTERS TO NIPRNET

The contractor shall upgrade recently procured computers to the most current USAF Win10 SDC version which incorporates DoD Secure Host Baseline and DISA Security Technical Implementation Guide requirements. The contractor shall acquire AFEMS-AIM labels (that include the CAGE code, part number, and serial number) from the ECO, and permanently affix these labels to the new computers being installed. Bases may have unique security architecture or configurations such as 802.1X port security that may add an additional layer of complexity the contractor shall install.

C.5.2.4 SUBTASK 4 – UPDATE AND DEPLOY PROCURED COMPUTERS TO SIPRNET

The contractor shall upgrade computers to the most current USAF Win10 SDC version for SIPRNET. The contractor shall acquire AFEMS-AIM labels (that include the CAGE code, part



number, and serial number) from the ECO, and permanently affix these labels to the new computers being installed.

C.5.3 TASK 3 – AIR EDUCATION AND TRAINING COMMAND (AETC)

AETC includes 12 CONUS bases and zero OCONUS bases.

AETC and base/location points of contact will be identified at TOA. The contractor shall coordinate with the base/location POC to finalize the CONOPS for that particular base and any unique constraints (i.e., tools, materials, schedule, and access). The migration in AETC consists of the following subtasks.

C.5.3.1 SUBTASK 1 – UPDATE AND DEPLOY WAREHOUSE COMPUTERS TO NIPRNET

The contractor shall upgrade computers to the most current Air Force Win10 SDC version which incorporates DoD Secure Host Baseline and DISA Security Technical Implementation Guide requirements and deploy them to end-users. The contractor shall acquire AFEMS-AIM labels (that include the CAGE code, part number, and serial number) from the ECO, and permanently affix these labels to the new computers being installed. Bases may have unique security architecture or configurations such as 802.1X port security that may add an additional layer of complexity and coordination for introducing new computers to the domain(s).

C.5.3.2 SUBTASK 2 – MIGRATE CURRENT NIPRNET MACHINES

The contractor shall migrate currently deployed Win10-compatible NIPRNET computers from previous versions of Windows OS (e.g., Windows 7 and Windows 8) to the current version of Win10 SDC.

C.5.3.3 SUBTASK 3 – UPDATE AND DEPLOY PROCURED COMPUTERS TO NIPRNET

The contractor shall upgrade recently procured computers to the most current USAF Win10 SDC version which incorporates DoD Secure Host Baseline and DISA Security Technical Implementation Guide requirements. The contractor shall acquire AFEMS-AIM labels (that include the CAGE code, part number, and serial number) from the ECO, and permanently affix these labels to the new computers being installed. Bases may have unique security architecture or configurations such as 802.1X port security that may add an additional layer of complexity the contractor will have to install.

C.5.3.4 SUBTASK 4 – UPDATE AND DEPLOY PROCURED COMPUTERS TO SIPRNET

The contractor shall upgrade computers to the most current Air Force Win10 SDC version for SIPRNET. The contractor shall acquire AFEMS-AIM labels (that include the CAGE code, part number, and serial number) from the ECO, and permanently affix these labels to the new computers being installed.



C.5.4 TASK 4 – AIR MOBILITY COMMAND (AMC)

AMC includes 13 CONUS bases and zero OCONUS bases.

AMC and base/location points of contact will be identified at TOA. The contractor shall coordinate with the base/location POC to finalize the CONOPS for that particular base and any unique constraints (i.e., tools, materials, schedule, and access). The migration in AMC consists of the following subtasks.

C.5.4.1 SUBTASK 1 – UPDATE AND DEPLOY WAREHOUSE COMPUTERS TO NIPRNET

The contractor shall upgrade computers to the most current Air Force Win10 SDC version which incorporates DoD Secure Host Baseline and DISA Security Technical Implementation Guide requirements and deploy them to end-users. The contractor shall acquire AFEMS-AIM labels (that include the CAGE code, part number, and serial number) from the ECO, and permanently affix these labels to the new computers being installed. Bases may have unique security architecture or configurations such as 802.1X port security that may add an additional layer of complexity and coordination for introducing new computers to the domain(s).

C.5.4.2 SUBTASK 2 – MIGRATE CURRENT NIPRNET MACHINES

The contractor shall migrate currently deployed Win10-compatible NIPRNET computers from previous versions of Windows OS (e.g., Windows 7 and Windows 8) to the current version of SDC.

C.5.5 TASK 5 – AIR FORCE SPACE COMMAND (AFSPC)

AFSPC includes 14 CONUS bases and five OCONUS bases.

AFSPC and base/location points of contact will be identified at TOA. The contractor shall coordinate with the base/location POC to finalize the CONOPS for that particular base and any unique constraints (i.e., tools, materials, schedule, and access). The migration in AFSPC consists of the following subtasks.

C.5.5.1 SUBTASK 1 – UPDATE AND DEPLOY WAREHOUSE COMPUTERS TO NIPRNET

The contractor shall upgrade computers to the most current Air Force Win10 SDC version which incorporates DoD Secure Host Baseline and DISA Security Technical Implementation Guide requirements and deploy them to end-users. The contractor shall acquire AFEMS-AIM labels (that include the CAGE code, part number, and serial number) from the ECO, and permanently affix these labels to the new computers being installed. Bases may have unique security architecture or configurations such as 802.1X port security that may add an additional layer of complexity and coordination for introducing new computers to the domain(s).

C.5.5.2 SUBTASK 2 – MIGRATE CURRENT NIPRNET MACHINES

Migrate currently deployed Win10-compatible NIPRNET computers from previous versions of Windows OS (e.g., Windows 7 and Windows 8) to the current version of Win10 Standard SDC.



C.5.5.3 SUBTASK 3 – UPDATE AND DEPLOY PROCURED COMPUTERS TO NIPRNET

The contractor shall upgrade recently procured computers to the most current USAF Win10 SDC version which incorporates DoD Secure Host Baseline and DISA Security Technical Implementation Guide requirements. The contractor shall acquire AFEMS-AIM labels (that include the CAGE code, part number, and serial number) from the ECO, and permanently affix these labels to the new computers being installed. Bases may have unique security architecture or configurations such as 802.1X port security that may add an additional layer of complexity the contractor will have to install.

C.5.5.4 SUBTASK 4 – UPDATE AND DEPLOY PROCURED COMPUTERS TO SIPRNET

The contractor shall upgrade computers to the most current USAF Win10 SDC version for SIPRNET. The contractor shall acquire AFEMS-AIM labels (that include the CAGE code, part number, and serial number) from the ECO, and permanently affix these labels to the new computers being installed.

C.5.6 TASK 6 – AIR FORCE MATERIEL COMMAND (AFMC)

AFMC includes 16 CONUS bases and one OCONUS base.

AFMC and base/location points of contact will be identified at TOA. The contractor shall coordinate with the base/location POC to finalize the CONOPS for that particular base and any unique constraints (i.e., tools, materials, schedule, and access). The migration in AFMC consists of the following subtasks.

C.5.6.1 SUBTASK 1 – UPDATE AND DEPLOY WAREHOUSE COMPUTERS TO NIPRNET

The contractor shall upgrade computers to the most current USAF Win10 SDC version which incorporates DoD Secure Host Baseline and DISA Security Technical Implementation Guide requirements and deploy them to end-users. The contractor shall acquire AFEMS-AIM labels (that include the CAGE code, part number, and serial number) from the ECO, and permanently affix these labels to the new computers being installed. Bases may have unique security architecture or configurations such as 802.1X port security that may add an additional layer of complexity and coordination for introducing new computers to the domain(s).

C.5.6.2 SUBTASK 2 – MIGRATE CURRENT NIPRNET MACHINES

Migrate currently deployed Win10-compatible NIPRNET computers from previous versions of Windows OS (e.g., Windows 7 and Windows 8) to the current version of Win10 Standard SDC.

C.5.6.3 SUBTASK 3 – UPDATE AND DEPLOY PROCURED COMPUTERS TO NIPRNET

The contractor shall upgrade recently procured computers to the most current USAF Win10 SDC version which incorporates DoD Secure Host Baseline and DISA Security Technical Implementation Guide requirements. The contractor shall acquire AFEMS-AIM labels (that



include the CAGE code, part number, and serial number) from the ECO, and permanently affix these labels to the new computers being installed. Bases may have unique security architecture or configurations such as 802.1X port security that may add an additional layer of complexity the contractor will have to install.

C.5.6.4 SUBTASK 4 – UPDATE AND DEPLOY PROCURED COMPUTERS TO SIPRNET

The contractor shall upgrade computers to the most current USAF Win10 SDC version for SIPRNET. The contractor shall acquire AFEMS-AIM labels (that include the CAGE code, part number, and serial number) from the ECO, and permanently affix these labels to the new computers being installed.

C.5.7 TASK 7 – AIR FORCE SPECIAL OPERATIONS COMMAND (AFSOC)

AFSOC includes two CONUS bases and zero OCONUS bases.

AFSOC and base/location points of contact will be identified at TOA. The contractor shall coordinate with the base/location POC to finalize the CONOPS for that particular base and any unique constraints (i.e., tools, materials, schedule, and access). The migration in AFSOC consists of the following subtasks.

C.5.7.1 SUBTASK 1 – UPDATE AND DEPLOY WAREHOUSE COMPUTERS TO NIPRNET

The contractor shall upgrade computers to the most current USAF Win10 SDC version which incorporates DoD Secure Host Baseline and DISA Security Technical Implementation Guide requirements and deploy them to end-users. The contractor shall acquire AFEMS-AIM labels (that include the CAGE code, part number, and serial number) from the ECO, and permanently affix these labels to the new computers being installed. Bases may have unique security architecture or configurations such as 802.1X port security that may add an additional layer of complexity and coordination for introducing new computers to the domain(s).

C.5.7.2 SUBTASK 2 – MIGRATE CURRENT NIPRNET MACHINES

Migrate currently deployed Win10-compatible NIPRNET computers from previous versions of Windows OS (e.g., Windows 7 and Windows 8) to the current version of USAF Win10 SDC.

C.5.7.3 SUBTASK 3 – UPDATE AND DEPLOY PROCURED COMPUTERS TO NIPRNET

The contractor shall upgrade recently procured computers to the most current USAF Win10 SDC version which incorporates DoD Secure Host Baseline and DISA Security Technical Implementation Guide requirements. The contractor shall acquire AFEMS-AIM labels (that include the CAGE code, part number, and serial number) from the ECO, and permanently affix these labels to the new computers being installed. Bases may have unique security architecture or configurations such as 802.1X port security that may add an additional layer of complexity the contractor will have to install.



C.5.7.4 SUBTASK 4 – UPDATE AND DEPLOY PROCURED COMPUTERS TO SIPRNET

The contractor shall upgrade computers to the most current USAF Win10 SDC version for SIPRNET. The contractor shall acquire AFEMS-AIM labels (that include the CAGE code, part number, and serial number) from the ECO, and permanently affix these labels to the new computers being installed.

C.5.8 TASK 8 – AIR FORCE GLOBAL STRIKE COMMAND (AFGSC)

AFGSC includes eight CONUS bases and zero OCONUS bases.

AFGSC and base/location points of contact will be identified at TOA. The contractor shall coordinate with the base/location POC to finalize the CONOPS for that particular base and any unique constraints (i.e., tools, materials, schedule, and access). The migration in AFGSC consists of the following subtasks.

C.5.8.1 SUBTASK 1 – UPDATE AND DEPLOY WAREHOUSE COMPUTERS TO NIPRNET

The contractor shall upgrade computers to the most current USAF Win10 SDC version which incorporates DoD Secure Host Baseline and DISA Security Technical Implementation Guide requirements and deploy them to end-users. The contractor shall acquire AFEMS-AIM labels (that include the CAGE code, part number, and serial number) from the ECO, and permanently affix these labels to the new computers being installed. Bases may have unique security architecture or configurations such as 802.1X port security that may add an additional layer of complexity and coordination for introducing new computers to the domain(s).

C.5.8.2 SUBTASK 2 – MIGRATE CURRENT NIPRNET MACHINES

Migrate currently deployed Win10-compatible NIPRNET computers from previous versions of Windows OS (e.g., Windows 7 and Windows 8) to the current version of Win10 SDC.

C.5.8.3 SUBTASK 3 – UPDATE AND DEPLOY PROCURED COMPUTERS TO NIPRNET

The contractor shall upgrade recently procured computers to the most current USAF Win10 SDC version which incorporates DoD Secure Host Baseline and DISA Security Technical Implementation Guide requirements. The contractor shall acquire AFEMS-AIM labels (that include the CAGE code, part number, and serial number) from the ECO, and permanently affix these labels to the new computers being installed. Bases may have unique security architecture or configurations such as 802.1X port security that may add an additional layer of complexity the contractor will have to install.

C.5.8.4 SUBTASK 4 – UPDATE AND DEPLOY PROCURED COMPUTERS TO SIPRNET

The contractor shall upgrade computers to the most current Air Force Win10 SDC version for SIPRNET. The contractor shall acquire AFEMS-AIM labels (that include the CAGE code, part



number, and serial number) from the ECO, and permanently affix these labels to the new computers being installed.

C.5.9 TASK 9 – PACIFIC AIR FORCES (PACAF)

PACAF includes zero CONUS bases and ten OCONUS bases.

PACAF and base/location points of contact will be identified at TOA. The contractor shall coordinate with the base/location POC to finalize the CONOPS for that particular base and any unique constraints (i.e., tools, materials, schedule, and access). The migration in PACAF consists of the following subtasks.

C.5.9.1 SUBTASK 1 – UPDATE AND DEPLOY WAREHOUSE COMPUTERS TO NIPRNET

The contractor shall upgrade computers to the most current USAF Win10 SDC version which incorporates DoD Secure Host Baseline and DISA Security Technical Implementation Guide requirements and deploy them to end-users. The contractor shall acquire AFEMS-AIM labels (that include the CAGE code, part number, and serial number) from the ECO, and permanently affix these labels to the new computers being installed. Bases may have unique security architecture or configurations such as 802.1X port security that may add an additional layer of complexity and coordination for introducing new computers to the domain(s).

C.5.9.2 SUBTASK 2 – MIGRATE CURRENT NIPRNET MACHINES

Migrate currently deployed Win10-compatible NIPRNET computers from previous versions of Windows OS (e.g., Windows 7 and Windows 8) to the current version of Win10 SDC.

C.5.9.3 SUBTASK 3 – UPDATE AND DEPLOY PROCURED COMPUTERS TO NIPRNET

The contractor shall upgrade recently procured computers to the most current USAF Win10 SDC version which incorporates DoD Secure Host Baseline and DISA Security Technical Implementation Guide requirements. The contractor shall acquire AFEMS-AIM labels (that include the CAGE code, part number, and serial number) from the ECO, and permanently affix these labels to the new computers being installed. Bases may have unique security architecture or configurations such as 802.1X port security that may add an additional layer of complexity the contractor will have to install.

C.5.9.4 SUBTASK 4 – UPDATE AND DEPLOY PROCURED COMPUTERS TO SIPRNET

The contractor shall upgrade computers to the most current USAF Win10 SDC version for SIPRNET. The contractor shall acquire AFEMS-AIM labels (that include the CAGE code, part number, and serial number) from the ECO, and permanently affix these labels to the new computers being installed.



C.5.10 TASK 10 – U.S. AIR FORCES IN EUROPE AND AIR FORCES AFRICA (USAFE)

USAFE includes zero CONUS bases and 22 OCONUS bases.

USAFE and base/location points of contact will be identified at TOA. The contractor shall coordinate with the base/location POC to finalize the CONOPS for that particular base and any unique constraints (i.e., tools, materials, schedule, and access). The migration in USAFE consists of the following subtasks.

C.5.10.1 SUBTASK 1 – UPDATE AND DEPLOY WAREHOUSE COMPUTERS TO NIPRNET

The contractor shall upgrade computers to the most current USAF Win10 SDC version which incorporates DoD Secure Host Baseline and DISA Security Technical Implementation Guide requirements and deploy them to end-users. The contractor shall acquire AFEMS-AIM labels (that include the CAGE code, part number, and serial number) from the ECO, and permanently affix these labels to the new computers being installed. Bases may have unique security architecture or configurations such as 802.1X port security that may add an additional layer of complexity and coordination for introducing new computers to the domain(s).

C.5.10.2 SUBTASK 2 – MIGRATE CURRENT NIPRNET MACHINES

Migrate currently deployed Win10-compatible NIPRNET computers from previous versions of Windows OS (e.g., Windows 7 and Windows 8) to the current version of Win10 SDC.

C.5.10.3 SUBTASK 3 – UPDATE AND DEPLOY PROCURED COMPUTERS TO NIPRNET

The contractor shall upgrade recently procured computers to the most current USAF Win10 SDC version which incorporates DoD Secure Host Baseline and DISA Security Technical Implementation Guide requirements. The contractor shall acquire AFEMS-AIM labels (that include the CAGE code, part number, and serial number) from the ECO, and permanently affix these labels to the new computers being installed. Bases may have unique security architecture or configurations such as 802.1X port security that may add an additional layer of complexity the contractor will have to install.

C.5.10.4 SUBTASK 4 – UPDATE AND DEPLOY PROCURED COMPUTERS TO SIPRNET

The contractor shall upgrade computers to the most current USAF Win10 SDC version for SIPRNET. The contractor shall acquire AFEMS-AIM labels (that include the CAGE code, part number, and serial number) from the ECO, and permanently affix these labels to the new computers being installed.

C.5.11 TASK 11 – AIR FORCE RESERVE COMMAND (AFRC)

AFRC includes 11 CONUS bases and zero OCONUS bases.



AFRC and base/location points of contact will be identified at TOA. The contractor shall coordinate with the base/location POC to finalize the CONOPS for that particular base and any unique constraints (i.e., tools, materials, schedule, and access). The migration in AFRC consists of the following subtasks.

C.5.11.1 SUBTASK 1 – UPDATE AND DEPLOY WAREHOUSE COMPUTERS TO NIPRNET

The contractor shall upgrade computers to the most current USAF Win10 SDC version which incorporates DoD Secure Host Baseline and DISA Security Technical Implementation Guide requirements and deploy them to end-users. The contractor shall acquire AFEMS-AIM labels (that include the CAGE code, part number, and serial number) from the ECO, and permanently affix these labels to the new computers being installed. Bases may have unique security architecture or configurations such as 802.1X port security that may add an additional layer of complexity and coordination for introducing new computers to the domain(s).

C.5.11.2 SUBTASK 2 – MIGRATE CURRENT NIPRNET MACHINES

Migrate currently deployed Win10-compatible NIPRNET computers from previous versions of Windows OS (e.g., Windows 7 and Windows 8) to the current version of Win10 SDC.

C.5.11.3 SUBTASK 3 – UPDATE AND DEPLOY PROCURED COMPUTERS TO NIPRNET

The contractor shall upgrade recently procured computers to the most current USAF Win10 SDC version which incorporates DoD Secure Host Baseline and DISA Security Technical Implementation Guide requirements. The contractor shall acquire AFEMS-AIM labels (that include the CAGE code, part number, and serial number) from the ECO, and permanently affix these labels to the new computers being installed. Bases may have unique security architecture or configurations such as 802.1X port security that may add an additional layer of complexity the contractor will have to install.

C.5.11.4 SUBTASK 4 – UPDATE AND DEPLOY PROCURED COMPUTERS TO SIPRNET

The contractor shall upgrade computers to the most current Air Force Win10 SDC version for SIPRNET. The contractor shall acquire AFEMS-AIM labels (that include the CAGE code, part number, and serial number) from the ECO, and permanently affix these labels to the new computers being installed.

C.5.12 TASK 12 – AIR NATIONAL GUARD (ANG)

ANG includes 133 CONUS bases and five OCONUS bases.

ANG and base/location points of contact will be identified at TOA. The contractor shall coordinate with the base/location POC to finalize the CONUS for that particular base and any unique constraints (i.e., tools, materials, schedule, and access). The migration in ANG consists of the following subtasks:



C.5.12.1 SUBTASK 1 – UPDATE AND DEPLOY WAREHOUSE COMPUTERS TO NIPRNET

The contractor shall upgrade computers to the most current USAF Win10 SDC version which incorporates DoD Secure Host Baseline and DISA Security Technical Implementation Guide requirements and deploy them to end-users. The contractor shall acquire AFEMS-AIM labels (that include the CAGE code, part number, and serial number) from the ECO, and permanently affix these labels to the new computers being installed. Bases may have unique security architecture or configurations such as 802.1X port security that may add an additional layer of complexity and coordination for introducing new computers to the domain(s).

C.5.12.2 SUBTASK 2 – MIGRATE CURRENT NIPRNET MACHINES

Migrate currently deployed Win10-compatible NIPRNET computers from previous versions of Windows OS (e.g., Windows 7 and Windows 8) to the current version of Win10 SDC.

C.5.12.3 SUBTASK 3 – UPDATE AND DEPLOY PROCURED COMPUTERS TO SIPRNET

The contractor shall upgrade computers to the most current USAF Win10 SDC version for SIPRNET. The contractor shall acquire AFEMS-AIM labels (that include the CAGE code, part number, and serial number) from the ECO, and permanently affix these labels to the new computers being installed.



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E.1 PLACE OF INSPECTION AND ACCEPTANCE

Inspection and acceptance of all work performance, reports, and other deliverables under this TO shall be performed by the USAF COR. Inspections may be shared with and/or delegated to Contracting Officer's Technical Representatives (TPOC); these representatives are USAF representatives at the base benefiting from this work. The Government will identify POCs at TOA.

E.2 SCOPE OF INSPECTION

All deliverables will be inspected for content, completeness, accuracy, and conformance to the TO requirements by the USAF COR. Inspection may include validation of information and/or validation of the migrated computer through the use of automated tools, testing, or inspections of the deliverables, as specified in the TO. The Government reserves the right to perform periodic "spot checks" of migrated machines that have been reported on the "Weekly Deployment Inventory Sheets" (Section F, Deliverables). The scope and nature of this inspection will be sufficiently comprehensive to ensure the completeness, quality, and adequacy of all deliverables. The Government requires a period NTE 15 workdays after receipt of final deliverable items for inspection and acceptance or rejection.

E.3 BASIS OF ACCEPTANCE

The basis for acceptance shall be in compliance with the requirements set forth in the TO, the contractor's proposal, and relevant terms and conditions of the contract. Deliverable items rejected shall be corrected in accordance with the applicable clauses.

The final acceptance will occur when all discrepancies, errors, or other deficiencies identified in writing by the Government have been resolved, through documentation updates, program correction, or other mutually agreeable methods.

Reports, documents, and narrative-type deliverables will be accepted when all discrepancies, errors, or other deficiencies identified in writing by the Government have been corrected.

If the draft deliverable is adequate, the Government may accept the draft and provide comments for incorporation into the final version.

All of the Government's comments on deliverables shall either be incorporated in the succeeding version of the deliverable, or the contractor shall explain to the Government's satisfaction why such comments should not be incorporated.

If the Government finds that a draft or final deliverable contains spelling errors, grammatical errors, or improper format, or otherwise does not conform to the quality assurance requirements stated within this TO, the document may be rejected without further review and returned to the contractor for correction and resubmission. If the contractor requires additional Government guidance to produce an acceptable draft, the contractor shall arrange a meeting with the USAF COR.



E.4 DRAFT DELIVERABLES

The Government will provide written acceptance, comments, and/or change requests, if any, within 15 workdays (unless specified otherwise in Section F) from Government receipt of the draft deliverable. Upon receipt of the Government comments, the contractor shall have ten workdays to incorporate the Government's comments and/or change requests and to resubmit the deliverable in its final form.

E.5 WRITTEN ACCEPTANCE/REJECTION BY THE GOVERNMENT

The USAF COR will provide written notification of acceptance or rejection (Section J, Attachment H) of all final deliverables within 15 workdays (unless specified otherwise in Section F). All notifications of rejection will be accompanied with an explanation of the specific deficiencies causing the rejection.

E.6 NON-CONFORMING PRODUCTS OR SERVICES

Non-conforming products or services will be rejected. Deficiencies shall be corrected, by the contractor, within ten workdays of the rejection notice. If the deficiencies cannot be corrected within ten workdays, the contractor shall immediately notify the USAF COR of the reason for the delay and provide a proposed corrective action plan within ten workdays.

If the contractor does not provide products or services that conform to the requirements of this TO, the Government will withhold the fixed price until the non-conforming products or services are remediated.



F.1 PERIOD OF PERFORMANCE

The period of performance for this TO is a ~~seven~~ **eight**-month base period and one, six-month option period. The Period of Performance is as follows:

Base Period: September 27, 2017 to May 24, 2018 for the following CLINS: CLIN 0002 subCLINs c and d, CLIN 0004 subCLIN a, CLIN 0006 subCLIN c, CLIN 0009 subCLIN d, and CLIN 0012 subCLINs a and c, and a seven month base period for all other CLINS and subCLINS and seven months from date of award for all other CLINS and subCLINS.

First Option Period: Six months from Base Period expiration

F.2 PLACE OF PERFORMANCE

The work to be performed under this contract will be performed across the USAF at up to 267 bases in both CONUS and OCONUS locations. Places of performance per task and subtask are included in Section J, Attachment B.

F.3 HOURS OF OPERATION

Normal business hours at USAF locations are between the hours of 7:30 a.m. and 5:30 p.m., local time. The contractor shall conduct business Monday through Friday, except for Federal holidays or when the Government facility is closed due to local or national emergencies, administrative closings, or similar Government directed facility closings. Hours of Operation adjustments are authorized for consideration of mission requirements (e.g., second shift). No overtime compensation shall be paid in support of this PWS.

F.4 RECOGNIZED HOLIDAYS

New Year's Day	Labor Day
Martin Luther King Jr.'s Birthday	Columbus Day
Presidents' Day	Veterans Day
Memorial Day	Thanksgiving Day
Independence Day	Christmas Day

F.5 TASK ORDER SCHEDULE AND MILESTONE DATES

The following schedule of milestones will be used by the USAF COR to monitor timely progress under this TO. The following abbreviations are used in this schedule:

DEL: Deliverable

IAW: In Accordance With

NLT: No Later Than

TOA: Task Order Award

All references to days: Government Workdays

Deliverables are due the next Government workday if the due date falls on a holiday or weekend.



Rights in Data applicable to the deliverables are per DFARS 252.227-7015

Any collateral agreements proposed for data, regardless of the type of rights offered, shall be subject to the requirements of TOR Section H.11.1 and H.11.2. For purposes of the foregoing, the terms “collateral agreement,” “Supplier Agreement,” and “Commercial Supplier Agreement” have the same meaning.

The contractor shall deliver the deliverables listed in the following table on the dates specified:

MILESTONE/ DELIVERABLE	CLIN	TOR REFERENCE	DATE OF COMPLETION/ DELIVERY
Project Start (PS)			At TOA
Kick-Off Meeting Agenda	0001	C.5.1.2	At least three workdays prior to the Kick-Off Meeting
Kick-Off Meeting	0001	C.5.1.2	NLT 5 days after TOA
Kick-Off Meeting Minutes	0001	C.5.1.2	NLT 3 days after Kick-Off meeting
Weekly Technical Status Meeting	0001	C.5.1	Weekly
Weekly Technical Status Meeting Report	0001	C.5.1.8	Weekly NLT Tuesday of every week
Weekly Technical Status Meeting Minutes	0001	C.5.1	Weekly NLT 2 days after each status meeting
Draft PMP	0001	C.5.1.3	NLT 15 days after TOA
Final PMP	0001	C.5.1.3	10 days after receipt of Government comments to the Draft PMP
PMP Updates	0001	C.5.1.4	As project changes occur, no less frequently than annually
Trip Report(s)	0001	C.5.1.5	5 days after to each trip
Baseline QCP	0001	C.5.1.2	Due at Kick-Off Meeting
QCP Updates	0001	C.5.1.6	15 days prior to first migration effort
Transition-In Approach	0001	C.5.1.3	Due at Kick-Off Meeting
Final Transition-In Plan	0001	C.5.1.7	(NLT) 15 calendar days after Kick Off meeting
Draft Transition-Out Plan	0001	C.5.1.9	NLT 4 months ATO
Final Transition-Out Plan	0001	C.5.1.9	10 days after receipt of Government comments
Master Milestone Schedule	0001	C.5.1.2 & C.5.1.8	Initial at Kickoff meeting; Weekly updates thereafter Bi-Weekly Update
Transition-Out Plan Updates	0001	C.5.1.7	Quarterly during the Final POP.
Redacted copy of TO (initial award and all modifications)	0001	F.4	Within 10 days of award
Interim Deployment	0001	C.5 & C.5.1.9	Weekly



Inventory Sheets			
Final Deployment Inventory Sheets	X002 - X013	C.5 & C. 5.1.9	To be submitted at completion of each subtask for tasks 2-12
DoD 8570.01-M Certificates	0001	C.5.1 & H.2	In accordance with the timeframes identified in section H.2

The contractor shall mark all deliverables listed in the above table to indicate authorship by contractor (i.e., non-Government) personnel; provided, however, that no deliverable shall contain any proprietary markings inconsistent with the Government's data rights set forth in this TO.

F.6 PUBLIC RELEASE OF CONTRACT DOCUMENTS REQUIREMENT

The contractor agrees to submit, within ten workdays from the date of the FEDSIM Contracting Officer's (CO) execution of the initial TO, or any modification to the TO (exclusive of Saturdays, Sundays, and Federal holidays), a portable document format (PDF) file of the fully executed document with all proposed necessary redactions, including redactions of any trade secrets or any commercial or financial information that it believes to be privileged or confidential business information, for the purpose of public disclosure at the sole discretion of GSA. The contractor agrees to provide a detailed written statement specifying the basis for each of its proposed redactions, including the applicable exemption under the Freedom of Information Act (FOIA), 5 United States Code (U.S.C.) § 552, and, in the case of FOIA Exemption 4, 5 U.S.C. § 552(b)(4), shall explain why the information is considered to be a trade secret or commercial or financial information that is privileged or confidential. Information provided by the contractor in response to the contract requirement may itself be subject to disclosure under the FOIA. Submission of the proposed redactions constitutes concurrence of release under FOIA.

GSA will carefully consider the contractor's proposed redactions and associated grounds for nondisclosure prior to making a final determination as to what information in such executed documents may be properly withheld.

F.7 DELIVERABLES MEDIA

The contractor shall deliver all electronic versions by electronic mail (email). The following are the required electronic formats, whose versions must be compatible with the latest, commonly available version on the market.

- | | |
|-----------------|---------------|
| a. Text | MS Word |
| b. Spreadsheets | MS Excel |
| c. Briefings | MS PowerPoint |
| d. Schedules | MS Excel |

F.8 PLACE(S) OF DELIVERY

Copies of all deliverables shall be delivered to the USAF COR at the following addresses:

Agency Name: USAF



Dr. Leslie Perkins
1800 Air Force Pentagon
Washington, DC 20330-1800
Telephone: 571-256-2555
Email: leslie.s.perkins.civ@mail.mil

Copies of all deliverables shall also be delivered to the Alternate COR (ACOR). The USAF ACOR name, address, and contact information will be provided at award.

Agency Name: USAF
Mr. Donnie O. Harp
Email: donnie.harp.1@us.af.mil

F.9 NOTICE REGARDING LATE DELIVERY/PNR

The contractor shall notify the USAF COR, TPOC, and ACOR via a PNR (Section J, Attachment D) as soon as it becomes apparent to the contractor that a scheduled delivery will be late. The contractor shall include in the PNR the rationale for late delivery, the expected date for the delivery, and the project impact of the late delivery. The USAF COR and TPOC will review the new schedule and provide guidance to the contractor within two business days. Such notification in no way limits any Government contractual rights or remedies including, but not limited to, termination.



G.1 CONTRACTING OFFICER'S REPRESENTATIVE (COR)

The FEDSIM CO will appoint a USAF COR in writing through a COR Appointment Letter, will be provided at TOA. The USAF COR will receive, for the Government, all work called for by the TO and will represent the FEDSIM CO in the technical phases of the work. The USAF COR will provide no supervisory or instructional assistance to contractor personnel.

The USAF COR is not authorized to change any of the terms and conditions, scope, the period of performance or price of the TO. Changes in the scope of work will be made only by the FEDSIM CO by properly executed modifications to the TO.

G.1.1 TECHNICAL POINT OF CONTACT (TPOC)

TPOC information for each USAF base location will be provided at the TO Kick-Off meeting. The TPOC is not authorized to change any of the terms and conditions, scope, period of performance, and price of the TO.

G.1.2 CONTRACT ADMINISTRATION

Contracting Officer:

Natalie Melomed
GSA FAS AAS FEDSIM (QF0B)
1800 F Street, NW
Washington, D.C. 20405
Telephone: 202-969-7319
Email: natalie.melomed@gsa.gov

Contracting Officer's Representative (COR):

Leslie Perkins
US Air Force
1800 Air Force Pentagon
Washington, DC 20330-1800
Telephone: 571-256-2555
Email: leslie.s.perkins.civ@mail.mil

Alternate COR:

Mr. Donnie O. Harp
US Air Force
Email: donnie.harp.1@us.af.mil

Technical Point of Contact (TPOC):

Provided after award



G.2 INVOICE SUBMISSION

The contractor shall submit Requests for Payments in accordance with the format contained in General Services Administration Acquisition Manual (GSAM) 552.232-25, PROMPT PAYMENT (NOV 2009), to be considered proper for payment. In addition, the following data elements shall be included on each invoice:

Task Order Number: GSQ0017AJ0069

Paying Number: *(ACT/DAC NO.) (From GSA Form 300, Block 4)*

FEDSIM Project Number: **AF00902**

Project Title: AF 7-U.S. Air Force Windows 10 Deployment Support

The contractor shall certify with a signed and dated statement that the invoice is correct and proper for payment.

The contractor shall submit invoices as follows:

The contractor shall utilize FEDSIM's electronic Assisted Services Shared Information SysTem (ASSIST) to submit invoices. The contractor shall manually enter CLIN charges into TOS in the ASSIST Portal. Summary charges on invoices shall match the charges listed in TOS for all CLINs. The contractor shall submit invoices electronically by logging onto the following link (requires Internet Explorer to access the link):

<https://portal.fas.gsa.gov>

Log in using your assigned ID and password, navigate to the order against which you want to invoice, click the Invoices and Acceptance Reports link in the left navigator, and then click the *Create New Invoice* button. The AASBS Help Desk should be contacted for support at 877-472-4877 (toll free) or by email at AASBS.helpdesk@gsa.gov. By utilizing this method, no paper copy of the invoice shall be submitted to GSA FEDSIM or the GSA Finance Center. However, the USAF COR may require the contractor to submit a written "hardcopy" invoice with the client's certification prior to invoice payment. A paper copy of the invoice is required for a credit.

G.3 INVOICE REQUIREMENTS

The contractor shall submit a draft copy of an invoice backup in Excel to the USAF COR and ACOR for review prior to its submission to GSA. The draft invoice shall not be construed as a proper invoice in accordance with FAR 32.9 and GSAM 532.9. Receipts are provided on an as requested basis.

If the TO has different contract types, each shall be addressed separately in the invoice submission.

The final invoice is desired to be submitted within 30 days of project completion. The contractor shall report the following metadata:

- a. GWAC Contract Number
- b. Task Order Award Number (NOT the Solicitation Number)
- c. Contractor Invoice Number



- d. Contractor Name
- e. Point of Contact Information
- f. Current period of performance
- g. Amount of invoice that was subcontracted

G.3.1 FIRM-FIXED-PRICE (FFP) CLINs

The contractor may invoice as stated in Section B for the FFP CLINs. The invoice shall include the period of performance covered by the invoice (all current charges shall be within the active period of performance) and the CLIN number and title. All prices shall be reported by CLIN element (as shown in Section B) and shall be provided for the current invoice and in total from project inception to date. The contractor shall provide the invoice data in spreadsheet form with the following detailed information. The listing shall include separate columns and totals for the current invoice period and the project to date.

- a. FFP period of performance
- b. Total Amount Paid (Lump Sum) by CLIN
 - 1. CLINs 0001 and 1001, invoiced on monthly basis.
 - 2. CLINs X002 through X012 invoiced upon subtask completion, in accordance with the Final Deployment Inventory Sheet (Section F, Deliverables).

G.3.2 TRAVEL

Contractor costs for travel will be reimbursed at the limits set in the following regulations (see FAR 31.205-46):

- a. Federal Travel Regulation (FTR) – prescribed by the GSA, for travel in the contiguous United States (U.S.).
- b. Joint Travel Regulations (JTR) Volume 2, Department of Defense (DoD) Civilian Personnel, Appendix A - prescribed by the DoD, for travel in Alaska, Hawaii, and outlying areas of the U.S.
- c. Department of State Standardized Regulations (DSSR) (Government Civilians, Foreign Areas), Section 925, “Maximum Travel Per Diem Allowances for Foreign Areas” - prescribed by the Department of State, for travel in areas not covered in the FTR or JTR.

The contractor may invoice monthly on the basis of cost incurred for cost of travel comparable with the FTR, JTR and DSSR. The invoice shall include the period of performance covered by the invoice, the CLIN number and title. Separate worksheets, in MS Excel format, shall be submitted for travel.

CLIN Total Travel: This invoice information shall identify all cumulative travel costs billed by CLIN. The current invoice period’s travel details shall include separate columns and totals and include the following:

- a. Travel Authorization Request number or identifier, approver name, and approval date
- b. Current invoice period
- c. Names of persons traveling
- d. Number of travel days



- e. Dates of travel
- f. Number of days per diem charged
- g. Per diem rate used
- h. Total per diem charged
- i. Transportation costs
- j. Total charges
- k. Explanation of variances exceeding ten percent of the approved versus actual costs
- l. Indirect handling rate

All cost presentations provided by the contractor shall also include Overhead charges and General and Administrative charges in accordance with the contractor's Defense Contract Audit Agency (DCAA) cost disclosure statement.

G.3.3 TOOLS AND OTHER DIRECT COSTS (ODCs)

The contractor may invoice monthly on the basis of cost incurred for the Tools and ODC CLINs. The invoice shall include the period of performance covered by the invoice and the CLIN number and title. In addition, the contractor shall provide the following detailed information for each invoice submitted, as applicable. Spreadsheet submissions are required.

- a. Tools and/or ODCs purchased
- b. Request to Initiate Purchase (RIP) or Consent to Purchase (CTP) number or identifier
- c. Date accepted by the Government
- d. Associated CLIN
- e. Project-to-date totals by CLIN
- f. Cost incurred not billed by CLIN
- g. Remaining balance of the CLIN

All cost presentations provided by the contractor shall also include Overhead charges, General and Administrative charges and Fee in accordance with the contractor's DCAA cost disclosure statement.

G.4 TASK ORDER CLOSEOUT

The contractor shall submit a final invoice within 30 calendar days after the end of the Performance Period. After the final invoice has been paid the contractor shall furnish a completed and signed Release of Claims to the FEDSIM CO. This release of claims shall be submitted within 15 calendar days of final payment. Failure to submit the signed Release of Claims will result in a task/delivery order closeout as is, and will result in a negative CPARS rating.



H.1 KEY PERSONNEL

The following are the minimum personnel who shall be designated as “Key.” The Government does not intend to dictate the composition of the ideal team to perform this TO.

- a. Program Manager (PM)
- b. Chief IT Engineer

The Government desires that Key Personnel be assigned for the duration of the TO.

H.1.1 PROGRAM MANAGER

The contractor shall provide a PM responsible for the overall execution and management of the Win10 migration. The PM will direct all phases of the migration from inception through completion and is responsible for the management of cost, schedule and technical performance. The PM will monitor adherence to plans and schedules, identify program problems and obtain solutions. The PM shall be responsible for the performance of the work. The name of this person and an alternate who shall act for the contractor when the manager is absent shall be designated in writing to the FEDSIM CO and the USAF COR.

It is required that the PM has the following qualifications:

- a. The PM has at least ten years of experience with large IT projects.
- b. DoD IT experience.
- c. Project Management Professional certification.

H.1.2 CHIEF IT ENGINEER

The contractor shall provide a Chief Engineer. The Chief Engineer is responsible for overseeing the contractor’s overall technical plan and execution, resolving deployment issues with the Government, and solving any big deployment issues that arise.

It is required that the Chief IT Engineer has the following certification:

- a. DoD 8570 IAT Level II certification.

It is required that the Chief IT Engineer has the following qualifications:

- a. Significant experience managing the implementation and testing of deploying, testing, and assuring quality control of software updates and migrating users’ information of large (over 1000 workstations and ten locations) in a secure Federal Government environment.
- b. 15+ years of experience in IT architecture; some of this time is experience in implementing information technology within a DoD environment.
- c. Experience in deploying specialized configurations necessary to ensure a highly secure yet usable computing environment.
- d. Certifications for Microsoft Certified Systems Engineer (MCSE).



H.1.3 KEY PERSONNEL SUBSTITUTION

The contractor shall not replace any personnel designated as Key Personnel without the written concurrence of the FEDSIM CO. Prior to utilizing other than personnel specified in proposals in response to a TOR, the contractor shall notify the FEDSIM CO and the USAF COR of the existing TO. This notification shall be no later than 30 calendar days in advance of any proposed substitution and shall include justification (including resume(s) and labor category of proposed substitution(s)) in sufficient detail to permit evaluation of the impact on TO performance.

Substitute personnel qualifications shall be equal to, or greater than, those of the personnel substituted. If the FEDSIM CO and the USAF COR determine that a proposed substitute personnel is unacceptable, or that the reduction of effort would be so substantial as to impair the successful performance of the work under the TO, the contractor may be subject to default action as prescribed by FAR 52.249-8, Default.

H.2 CONTRACTOR PERSONNEL QUALIFICATIONS

The contractor shall ensure personnel accessing information systems have the proper and current cyber security certification to perform cyber security functions in accordance with DoD 8570.01-M, Information Assurance Workforce Improvement Program. Contractor personnel shall be IAT Level II certified at TOA (e.g., Security+). Contractor personnel who do not have proper and current certifications shall be denied access to DoD information systems for the purpose of performing cyber security functions and be deemed non-compliant. Non-compliance will result in privileged account(s) being disabled. The contractor shall provide documentation regarding this certification to the USAF COR for all personnel included in accomplishing this contract. For personnel accessing NIPRNET systems, this shall be provided at least ten days prior to submitting the request for access and for personnel accessing SIPRNET systems, at least 20 days prior to submitting request for access. A summary of the capabilities of each of these personnel are found in DoD 8570.01-M.

Additional information on acceptable commercial certifications can be found at the DISA Information Assurance Support Environment (<http://iase.disa.mil/iawip/Pages/iabaseline.aspx>).

H.3 GOVERNMENT-FURNISHED PROPERTY (GFP)

The Government will provide basic services to include; phones, desks, utilities, information technology, and general office supplies while working in Government facilities. The Government will also provide all necessary Local Area Network (LAN) access. The contractor shall comply with all agency policies, procedures, and agreements pertaining to LAN access. The contractor shall provide the appropriate applications training for its personnel. Violation of these procedures will result in loss of LAN and computer use privileges and access. The Government will provide access to work locations and bases as required.

The Government will provide suitable work areas/space and its associated operating requirements for all contract support personnel to include normal office furniture and support devices while working in Government facilities.



The Government will provide Government computers to those personnel that the contractor deems require them while working in Government facilities. The Government will supply CACs to all contractor personnel.

In addition to the above the USAF will provide the following:

- a. Win10 Systems to be configured and fielded to end-users and Win7 systems to be upgraded to Win10
- b. Old/legacy systems requiring replacement
- c. Office computers and telephones with commercial dialing capabilities
- d. AFNET, DRA/IAO Express, and Remedy Accounts
- e. Office supplies to include paper, pens, and pencils
- f. Standard laptop/desktop software to include vESD, AtHoc, McAfee antivirus, SCCM Client, STIG Group Policy Objects, and Tanium
- g. Software Licenses (maintained by Unit Cybersecurity Liaison/Base Software License Manager)
- h. Labels to be used on the new systems IAW AF IT asset management guidance will be printed by the Base Equipment Control Officer
- i. CACs and Admin tokens
- j. Space to store laptops to be imaged/provisioned/deployed
- k. Workspace to provision clients with open network ports
- l. Workspace to answer phone calls/emails relating to Win10 deployment/issues
- m. Badge/Escort access into facilities with clients being deployed/upgraded/swapped (gatekeeper)
- n. Existing user CAT5/6 cables and RJ-45 connectors

H.4 GOVERNMENT-FURNISHED INFORMATION (GFI)

The following information will be provided to the contractor at TO Kick-Off meeting:

- a. Win10 license and Standard Desktop Image to be used for systems across USAF
- b. Configuration requirements and access to network drivers
- c. Access to SCCM, Tanium or other tools the contractor may need to accomplish migrations (this will not be exclusive access, but privileged accounts to use USAF tools that are necessary for this effort)
- d. Base topologies, network diagrams, configurations and SOPs as needed
- e. Minimum set of elevated administration rights to configure new systems and introduce them to USAF domains
- f. Organizations to be migrated to include locations, facility considerations (i.e., building numbers, Classified Processing Areas, SCIF with NIPR assets), and number of clients to upgrade
- g. Port Security Configuration Standards (i.e., 802.1x)
- h. Network connection information (i.e., print server)



- i. USAF Approved Products List/Evaluated Products List
- j. Points of contact to include Host Base, Equipment Custodians, and Tech Representatives
- k. SCCM reports for end-user devices
- l. Host-Base Tactics, Techniques, and Procedures to include any Operating Instructions and Standard Operating Procedures for Win10 migrations and upgrades

H.5 SECURITY REQUIREMENTS

The contractor personnel for this requirement must be citizens of the United States. Contractor personnel receiving a DoD CAC must receive a favorable response from a Federal Bureau of Investigation (FBI) fingerprint check and a National Agency Check with Written Inquiries (NACI) check at the time of the task order award. Contractor personnel must maintain the level of security required for the life of the contract. Contractor personnel performing work on SIPRNET under this contract must have a Secret Clearance at time of the proposal submission, and must maintain the level of security required for the life of the contract. The security requirements are in accordance with the attached draft DD Form 254.

H.5.1 INFORMATION ASSURANCE

The contractor may have access to sensitive (to include privileged and confidential) data, information, and materials of the U.S. Government. These printed and electronic documents are for internal use only and remain the sole property of the U.S. Government. Some of these materials are protected by the Privacy Act of 1974 (AMENDED) and Title 38. Unauthorized disclosure of Privacy Act or Title 38 covered materials is a criminal offense.

H.5.2 SECURITY CLEARANCES

In general, all necessary facility and employee security clearances shall be at the expense of the contractor. The contractor shall comply with all security requirements. All key personnel and contractor personnel performing work on SIPRNET under this contract must have a Secret Clearance at time of the proposal submission, and must maintain the level of security required for the life of the contract. The security requirements are in accordance with the attached draft DD Form 254.

H.5.3 FACILITY CLEARANCE LEVEL

A secret level facility clearance (FCL) is required for this TO. A DD Form 254 included as an attachment (Section J, Attachment F).

H.6 KEY CONTROL

The contractor shall establish and implement methods of making sure all keys/key cards issued to the contractor by the Government are not lost or misplaced and are not used by unauthorized persons. Note: All references to keys include key cards. No keys issued to the contractor by the Government shall be duplicated. The contractor shall develop procedures covering key control that shall be included in the QCP. Such procedures shall include turn-in of any issued keys by personnel who no longer require access to locked areas. The contractor shall immediately report any occurrences of lost or duplicate keys/key cards to the FEDSIM CO.



- a. In the event keys, other than master keys, are lost or duplicated, the contractor shall, upon direction of the FEDSIM CO, re-key or replace the affected lock or locks. However, the Government, at its option, may replace the affected lock or locks or perform re-keying. When the Government performs the replacement of locks or re-keying, the total cost of re-keying or the replacement of the lock or locks shall be deducted from the monthly payment due the contractor. In the event a master key is lost or duplicated, the Government will replace all locks and keys for that system with the total cost deducted from the monthly payment due the contractor.
- b. The contractor shall prohibit the use of Government issued keys/key cards by any persons other than the contractor's employees. The contractor shall prohibit the opening of locked areas by contractor employees to permit entrance of persons other than contractor employees engaged in the performance of assigned work in those areas, or personnel authorized entrance by the FEDSIM CO.
- c. The contractor shall establish and implement methods to ensure that all lock combinations are not revealed to unauthorized persons. The contractor shall ensure that lock combinations are changed when personnel having access to the combinations no longer have a need to know such combinations. These procedures shall be included in the contractor's QCP.

H.7 REMOVABLE MEDIA

The USAF does not inherently allow or support removable media (e.g., thumb drives) on the USAF network. Removable media additions require special approvals and should be identified in a competitive proposal. Not all USAF locations have file storage space to temporarily save users' materials. The contractor should be aware that there may be bandwidth limitation on the USAF network.

H.8 PHYSICAL SECURITY

The contractor shall be responsible for safeguarding all Government equipment, information, and property provided for contractor use. At the close of each work period, Government facilities, equipment, and materials shall be secured. Contractor personnel shall comply with contractor identification procedures including identification of contractor status or company in signature blocks, wearing an appropriately colored badge while in the Pentagon, other Government buildings, and USAF bases and identification of contractor status at meetings. The Government will provide authorized contractor personnel with the necessary badges.

H.9 ORGANIZATIONAL CONFLICT OF INTEREST AND NON-DISCLOSURE REQUIREMENTS

H.9.1 ORGANIZATIONAL CONFLICT OF INTEREST (OCI)

- a. If a contractor has performed, is currently performing work, or anticipates performing work that creates or represents an actual or potential OCI, the contractor shall immediately disclose this actual or potential OCI to the FEDSIM CO in accordance with FAR Subpart 9.5. The nature of the OCI may involve the prime contractor, subcontractors of any tier, or teaming partners.



- b. The contractor is required to complete and sign an OCI Statement (Section J, Attachment L). The contractor must represent either that (1) It is not aware of any facts which create any actual or potential OCI relating to the award of this contract, or (2) It has included information in its proposal, providing all current information bearing on the existence of any actual or potential OCI and has included a mitigation plan in accordance with paragraph (c) below.
- c. If the contractor with an actual or potential OCI believes the conflict can be avoided, neutralized, or mitigated, the contractor shall submit a mitigation plan to the Government for review.
- d. In addition to the mitigation plan, the FEDSIM CO may require further information from the contractor. The FEDSIM CO will use all information submitted by the contractor, and any other relevant information known to GSA, to determine whether an award to the contractor may take place, and whether the mitigation plan adequately avoids, neutralizes, or mitigates the OCI.
- e. If any such conflict of interest is found to exist, the FEDSIM CO may determine that the conflict cannot be avoided, neutralized, mitigated, or otherwise resolved to the satisfaction of the Government, and the contractor may be found ineligible for award. Alternatively, the FEDSIM CO may determine that it is otherwise in the best interest of the U.S. to contract with the contractor and include the appropriate provisions to avoid, neutralize, mitigate, or waive such conflict in the contract awarded.

H.9.2 NON-DISCLOSURE REQUIREMENTS

Each contractor personnel performing work on this requirement shall execute and submit a Non-Disclosure Agreement (NDA) Form (Section J, Attachment I) and ensure that all its personnel (to include subcontractors, teaming partners, and consultants) who will be personally and substantially involved in the performance of the TO:

- a. Are instructed in the FAR 3.104 requirements for disclosure, protection, and marking of contractor bid or proposal information, or source selection information.
- b. Are instructed in FAR Part 9 for third-party disclosures when acting in an advisory capacity.

All proposed replacement contractor personnel also must also sign an NDA (Section J, Attachment I) and be instructed in the requirements of FAR 3.104. Any information provided by contractors in the performance of this TO or obtained from the Government is only to be used in the performance of the TO. The contractor shall put in place appropriate procedures for the protection of such information and shall be liable to the Government for any misuse or unauthorized disclosure of such information by its personnel, as defined above.

H.10 TRAVEL

H.10.1 TRAVEL REGULATIONS

Contractor costs for travel will be reimbursed at the limits set in the following regulations (see FAR 31.205-46):

- a. FTR - prescribed by the GSA, for travel in the contiguous U.S.



- b. JTR, Volume 2, DoD Civilian Personnel, Appendix A - prescribed by the DoD, for travel in Alaska, Hawaii, and outlying areas of the U.S.
- c. DSSR (Government Civilians, Foreign Areas), Section 925, "Maximum Travel Per Diem Allowances for Foreign Areas" - prescribed by the Department of State, for travel in areas not covered in the JTR.

H.10.2 TRAVEL AUTHORIZATION REQUESTS (TAR)

Before undertaking travel to any Government site or any other site in performance of this TO, the contractor shall have this travel approved by, and coordinated with, the USAF COR. Notification shall include, at a minimum, the number of persons in the party, traveler name, destination, duration of stay, purpose, and estimated cost. Prior to any long-distance travel, the contractor shall prepare a TAR (Section J, Attachment K) for Government review and approval. Long-distance travel will be reimbursed for cost of travel comparable with the FTR, JTR and DSSR.

Requests for travel approval shall:

- a. Be prepared in a legible manner.
- b. Include a description of the travel proposed including a statement as to purpose.
- c. Be summarized by traveler.
- d. Identify the TO number.
- e. Identify the CLIN associated with the travel.
- f. Be submitted in advance of the travel with sufficient time to permit review and approval.

The contractor shall use only the minimum number of travelers and rental cars needed to accomplish the task(s). Travel shall be scheduled during normal duty hours whenever possible.

H.11 COMMERCIAL SUPPLIER AGREEMENTS

H.11.1 The Government understands that commercial software tools that may be purchased in furtherance of this TO as described in Section C may be subject to commercial agreements which may take a variety of forms, including without limitation licensing agreements, terms of service, maintenance agreements, and the like, whether existing in hard copy or in an electronic or online format such as "clickwrap" or "browsewrap" (collectively, "Supplier Agreements").

H.11.2 The contractor shall ensure that any proposed Supplier Agreements allow the associated software and services to be used as necessary to achieve the objectives of this TO. The contractor shall provide all applicable Supplier Agreements to the FEDSIM CO prior to purchase and shall cooperate with the Government, including negotiations with the licensor as appropriate, to ensure compliance with this Section. See Section I for applicable data rights clauses.

H.12 NEWS RELEASE

The contractor shall not make any news release pertaining to this procurement without prior Government approval and only in coordination with the FEDSIM CO.



H.13 CONTRACTOR IDENTIFICATION

As stated in 48 CFR 211.106, Purchase Descriptions for Service Contracts, contractor personnel shall identify themselves as contractor personnel by introducing themselves or being introduced as contractor personnel and by displaying distinguishing badges or other visible identification for meetings with Government personnel. Contractor personnel shall appropriately identify themselves as contractor employees in telephone conversations and in formal and informal written correspondence. Further the contractor shall ensure that all documents or reports produced by contractors are suitably marked as contractor products or that contractor participation is appropriately disclosed.

H.14 DEFENSE PRIORITIES AND ALLOCATIONS SYSTEM (DPAS) RATING

This TO is a DO rated order. Please refer to Section I.2.1, FAR 52.211-15.



I.1 TASK ORDER CLAUSES

All applicable and required provisions/clauses set forth in FAR 52.301 automatically flow down to all Alliant SB TOs based on the specific contract type (e.g., cost, fixed-price, etc.), PWS, competition requirements, commercial or not commercial, and dollar value as of the date the TO solicitation is issued.

I.2 FAR 52.252-2 CLAUSES INCORPORATED BY REFERENCE (FEB 1998)

This TO incorporates one or more clauses by reference with the same force and effect as if they were given in full text. Upon request, the FEDSIM CO will make their full text available. Also, the full text of a provision may be accessed electronically at the FAR website:

<http://www.acquisition.gov/far/>

FAR	TITLE	DATE
52.202-1	Definitions	NOV 2013
52.203-5	Covenant Against Contingent Fees	MAY 2014
52.203-6	Restrictions On Subcontractor Sales To The Government	SEP 2006
52.203-7	Anti-Kickback Procedures	MAY 2014
52.203-8	Cancellation, Rescission, And Recovery Of Funds For Illegal Or Improper Activity	MAY 2014
52.203-10	Price Or Fee Adjustment For Illegal Or Improper Activity	MAY 2014
52.203-12	Limitation On Payments To Influence Certain Federal Transactions	OCT 2010
52.203-13	Contractor Code Of Business Ethics And Conduct	OCT 2015
52.203-14	Display Of Hotline Poster(S)	OCT 2015
52.204-9	Personal Identity Verification Of Contractor Personnel	JAN 2011
52.204-10	Reporting Executive Compensation And First-Tier Subcontract Awards	OCT 2016
52.204-13	System For Award Management Maintenance	OCT 2016
52.204-18	Commercial And Government Entity Code Maintenance	JUL 2016
52.204-19	Incorporation By Reference Of Representations And Certifications	DEC 2014
52.204-21	Requirements For Certified Cost Or Pricing Data And Data Other Than Certified Cost Or Pricing Data—Modifications	JUN 2016
52.209-6	Protecting The Government's Interest When Subcontracting With Contractors Debarred, Suspended, Or Proposed For Debarment	OCT 2015
52.209-9	Updates Of Publicly Available Information Regarding Responsibility Matters	JUL 2013
52.209-10	Prohibition On Contracting With Inverted Domestic Corporations	NOV 2015



52.210-1	Market Research	APR 2011
52.212-4	Contract Terms And Conditions - Commercial Items	JAN 2017
52.217-2	Cancellation Under Multi-Year Contracts	OCT 1997
52.219-8	Utilization Of Small Business Concerns	NOV 2016
52.219-14	Limitations On Subcontracting	JAN 2017
52.219-28	Post-Award Small Business Program Representation	JUL 2013
52.222-21	Prohibition Of Segregated Facilities	APR 2015
52.222-26	Equal Opportunity	SEP 2016
52.222-29	Notification Of Visa Denial	APR 2015
52.222-35	Equal Opportunity For Special Disabled Veterans, Veterans Of The Vietnam Era, And Other Eligible Veterans	OCT 2015
52.222-36	Affirmative Action For Workers With Disabilities	JUL 2014
52.222-37	Employment Reports On Special Disabled Veterans, Veterans Of The Vietnam Era, And Other Eligible Veterans	FEB 2016
52.222-50	Combating Trafficking In Persons	MAR 2015
52.222-54	Employee Eligibility Verification	OCT 2015
52.228-3	Workers' Compensation Insurance (Defense Base Act)	JUL 2014
52.229-3	Federal, State, And Local Taxes	FEB 2013
52.229-6	Taxes – Foreign Fixed-Price Contracts	FEB 2013
52.232-17	Interest	MAY 2014
52.232-18	Availability Of Funds	APR 1984
52.232-22	Limitation Of Funds	APR 1984
52.232-33	Payment By Electronic Funds Transfer-Central Contractor Registration	JUL 2013
52.232-36	Payment By Third Party	MAY 2014
52.233-1	Disputes	MAY 2014
52.244-6	Subcontracts For Commercial Items	JAN 2017
52.245-1	Government Property	JAN 2017

1.2.1 FAR CLAUSES INCORPORATED BY FULL TEXT

FAR 52.211-15 DEFENSE PRIORITY AND ALLOCATION REQUIREMENTS (APR 2008)

This is a rated order certified for national defense, emergency preparedness, and energy program use, and the Contractor shall follow all the requirements of the Defense Priorities and Allocations System regulation (15 CFR 700).

(End of clause)



FAR 52.217-8 OPTION TO EXTEND SERVICES (NOV 1999)

The Government may require continued performance of any services within the limits and at the rates specified in the contract. These rates may be adjusted only as a result of revisions to prevailing labor rates provided by the Secretary of Labor. The option provision may be exercised more than once, but the total extension of performance hereunder shall not exceed six months. The Contracting Officer may exercise the option by written notice to the Contractor within 60 calendar days.

(End of clause)

FAR 52.217-9 OPTION TO EXTEND THE TERM OF THE CONTRACT (MAR 2000)

- a. The Government may extend the term of this contract by written notice to the Contractor within 15 calendar days; provided that the Government gives the Contractor a preliminary written notice of its intent to extend at least 30 days before the contract expires. The preliminary notice does not commit the Government to an extension.
- b. If the Government exercises this option, the extended contract shall be considered to include this option clause.
- c. The total duration of this contract, including the exercise of any options under this clause, shall not exceed 19 months.

(End of clause)

FAR 52.232-39 UNFORCEABILITY OF UNAUTHORIZED OBLIGATIONS (JUL 2015)

- a. Except as stated in paragraph (b) of this clause, when any supply or service acquired under this contract is subject to any [commercial supplier agreement (as defined in 502.101)] that includes any [language, provision, or] clause requiring the Government to indemnify the Contractor or any person or entity for damages, costs, fees, or any other loss or liability that would create an Anti-Deficiency Act violation (31 U.S.C. 1341), the following shall govern:
 1. Any such [language, provision, or] clause is unenforceable against the Government.
 2. Neither the Government nor any Government authorized end user shall be deemed to have agreed to such clause by virtue of it appearing in the [commercial supplier agreement]. If the commercial supplier agreement is invoked through an "I agree" click box or other comparable mechanism (e.g., "click-wrap" or "browse-wrap" agreements), execution does not bind the Government or any Government authorized end user to such clause.
 3. Any such [language, provision, or] clause is deemed to be stricken from the [commercial supplier agreement].
- b. Paragraph (a) of this clause does not apply to indemnification by the Government that is expressly authorized by statute and specifically authorized under applicable agency regulations and procedures.

(End of clause)



I.3 GENERAL SERVICES ADMINISTRATION ACQUISITION MANUAL (GSAM), CLAUSES INCORPORATED BY REFERENCE

The full text of a provision may be accessed electronically at the GSAM website:

<https://www.acquisition.gov/gsam/gsam.html/>

GSAM	TITLE	DATE
552.204-9	Personal Identity Verification Requirements	OCT 2012
552.212-4	Contract Terms And Conditions-Commercial Items (Alternate II)	NOV 2009
552.212-71	Contract Terms And Conditions Applicable To GSA Acquisition Of Commercial Items	JUN 2016

I.3.1 GSAM CLAUSES INCORPORATED BY FULL TEXT

GSAM 552.232-78 COMMERCIAL SUPPLIER AGREEMENTS – UNENFORCEABLE CLAUSES (JUL 2015)

- a. When any supply or service acquired under this contract is subject to a commercial supplier agreement, the following language shall be deemed incorporated into the commercial supplier agreement. As used herein, “this agreement” means the commercial supplier agreement:
 1. Notwithstanding any other provision of this agreement, when the end user is an agency or instrumentality of the U.S. Government, the following shall apply:
 - i. Applicability. This agreement is part of a contract between the commercial supplier and the U.S. Government for the acquisition of the supply or service that necessitates a license (including all contracts, task orders, and delivery orders not using FAR Part 12).
 - ii. End user. This agreement shall bind the ordering activity as end user but shall not operate to bind a Government employee or person acting on behalf of the Government in his or her personal capacity.
 - iii. Law and disputes. This agreement is governed by Federal law. (A) Any language purporting to subject the U.S. Government to the laws of a U.S. state, U.S. territory, district, or municipality, or foreign nation, except where Federal law expressly provides for the application of such laws, is hereby deleted. (B) Any language requiring dispute resolution in a specific forum or venue that is different from that prescribed by applicable Federal law is hereby deleted. (C) Any language prescribing a different time period for bringing an action than that prescribed by applicable Federal law in relation to a dispute is hereby deleted.
 - iv. Continued performance. If the supplier or licensor believes the ordering activity to be in breach of the agreement, it shall pursue its rights under the Contract Disputes Act or other applicable Federal statute while continuing performance as set forth in 52.233-1 Disputes.



- v. Arbitration; equitable or injunctive relief. In the event of a claim or dispute arising under or relating to this agreement, (A) binding arbitration shall not be used unless specifically authorized by agency guidance, and (B) equitable or injunctive relief, including the award of attorney fees, costs or interest, may be awarded against the U.S. Government only when explicitly provided by statute (e.g., Prompt Payment Act or Equal Access to Justice Act).
- vi. Additional terms.
 - a. This commercial supplier agreement may unilaterally incorporate additional terms by reference. Terms may be included by reference using electronic means (e.g., via web links, click and accept, etc.). Such terms shall be enforceable only to the extent that:
 - 1. When included by reference using electronic means, the terms are readily available at referenced locations; and
 - 2. Terms do not materially change Government obligations; and
 - 3. Terms do not increase Government prices; and
 - 4. Terms do not decrease overall level of service; and
 - 5. Terms do not limit any other Government right addressed elsewhere in this contract.
 - b. The order of precedence clause of this contract notwithstanding, any software license terms unilaterally revised subsequent to award that is inconsistent with any material term or provision of this contract is not enforceable against the Government.
- vii. No automatic renewals. If any license or service tied to periodic payment is provided under this agreement (e.g., annual software maintenance or annual lease term), such license or service shall not renew automatically upon expiration of its current term without prior express Government approval.
- viii. Indemnification. Any clause of this agreement requiring the commercial supplier or licensor to defend or indemnify the end user is hereby amended to provide that the U.S. Department of Justice has the sole right to represent the United States in any such action, in accordance with 28 U.S.C. 516.
- ix. Audits. Any clause of this agreement permitting the commercial supplier or licensor to audit the end user's compliance with this agreement is hereby amended as follows: (A) Discrepancies found in an audit may result in a charge by the commercial supplier or licensor to the ordering activity. Any resulting invoice must comply with the proper invoicing requirements specified in the underlying Government contract or order. (B) This charge, if disputed by the ordering activity, will be resolved through the Disputes clause at 52.233-1; no payment obligation shall arise on the part of the ordering activity until the conclusion of the dispute process. (C) Any audit requested by the contractor will be performed at the contractor's expense, without reimbursement by the Government.
- x. Taxes or surcharges. Any taxes or surcharges which the commercial supplier or licensor seeks to pass along to the Government as end user will be governed by



the terms of the underlying Government contract or order and, in any event, must be submitted to the Contracting Officer for a determination of applicability prior to invoicing unless specifically agreed to otherwise in the Government contract.

- xi. Non-assignment. This agreement may not be assigned, nor may any rights or obligations thereunder be delegated, without the Government's prior approval, except as expressly permitted under the clause at 52.232-23, Assignment of Claims.
 - xii. Confidential information. If this agreement includes confidentiality clause, such clause is hereby amended to state that neither the agreement nor the Federal Supply Schedule price list shall be deemed "confidential information." Issues regarding release of "unit pricing" will be resolved consistent with the Freedom of Information Act. Notwithstanding anything in this agreement to the contrary, the Government may retain any confidential information as required by law, regulation or its internal document retention procedures for legal, regulatory or compliance purposes; provided, however, that all such retained confidential information will continue to be subject to the confidentiality obligations of this agreement.
2. If any provision of this agreement conflicts or is inconsistent with the preceding subparagraph (a)(1), the provisions of subparagraph (a)(1) shall prevail to the extent of such inconsistency.]

(End of clause)

I.4 DEFENSE FEDERAL ACQUISITION REGULATION SUPPLEMENTS (DFARS) CLAUSES INCORPORATED BY REFERENCE

The full text of a provision may be accessed electronically at Defense Procurement and Acquisition Policy website:

www.acq.osd.mil/dpap/dars/dfarspgi/current/index.html/

DFARS	TITLE	DATE
252.201-7000	Contracting Officer's Representative	DEC 1991
252.203-7000	Requirements Relating To Compensation Of Former DoD Officials	SEP 2011
252.203-7001	Prohibition On Persons Convicted Of Fraud Or Other Defense-Contract-Related Felonies	DEC 2008
252.203-7002	Requirement To Inform Employees Of Whistleblower Rights	SEP 2013
252.203-7003	Agency Office Of The Inspector General	DEC 2012
252.203-7004	Display Of Hotline Posters	OCT 2016
252.204-7005	Oral Attestation Of Security Responsibilities	NOV 2001
252.204-7006	Billing Instructions	OCT 2005
252.204-7009	Limitations On The Use Or Disclosure Of Third-Party Contractor Reported Cyber Incident Information	OCT 2016



252.204-7012	Safeguarding Covered Defense Information And Cyber Incident Reporting.	OCT 2016
252.209-7004	Subcontracting With Firms That Are Owned Or Controlled By The Government Of A Country That Is A State Sponsor Of Terrorism	OCT 2015
252.211-7007	Reporting Of Government-Furnished Property	AUG 2012
252.211-7008	Use Of Government-Assigned Serial Numbers	SEP 2010
252.223-7004	Drug-Free Work Force.	SEP 1988
252.227-7015	Technical Data-Commercial Items	FEB 2014
252.232-7007	Limitation Of Government's Obligation	APR 2014
252.233-7001	Choice Of Law (Overseas)	JUN 1997
252.237-7005	Performance And Delivery	DEC 1991
252.237-7023	Continuation Of Essential Contractor Services	OCT 2010
252.239-7010	Cloud Computing Services	OCT 2010
252.243-7001	Pricing Of Contract Modifications.	DEC 1991
252.244-7001	Contractor Purchasing System Administration	MAY 2014
252.245-7001	Tagging, Labeling, And Marking Of Government-Furnished Property.	APR 2012
252.245-7002	Reporting Loss Of Government Property.	APR 2012
252.245-7003	Contractor Property Management System Administration.	APR 2012
252.245-7004	Reporting, Reutilization, And Disposal.	SEP 2016

I.5 AIR FORCE FEDERAL ACQUISITION REGULATION SUPPLEMENT (AFFARS) CLAUSES INCORPORATED BY REFERENCE

The full text of a provision may be accessed electronically at Air Force Procurement and Acquisition Policy website:

http://farsite.hill.af.mil/reghtml/regs/far2afmcfars/af_afmc/affars/affar1toc.htm

AFFARS	TITLE	DATE
5352.201-9101	Ombudsman	JUN 2016
5352.204-9000	Notification of Government Security Activity and Visitor Group Security Agreements	JAN 2017
5352.242-9000	Contractor Access to Air Force Installations	NOV 2012
5352.242-9001	Common Access Cards (CAC) for Contractor Personnel	NOV 2012



I.6 INVITED CONTRACTOR OR TECHNICAL REPRESENTATIVE STATUS UNDER U.S. - REPUBLIC OF KOREA (ROK)

Invited Contractor (IC) and Technical Representative (TR) status shall be governed by the U.S.-ROK Status of Forces Agreement (SOFA) as implemented by United States Forces Korea (USFK) Reg 700-19, which can be found under the “publications” tab on the US Forces Korea homepage <http://www.usfk.mil>

(a) Definitions. As used in this clause—

“U.S. – ROK Status of Forces Agreement” (SOFA) means the Mutual Defense Treaty between the Republic of Korea and the U.S. of America, Regarding Facilities and Areas and the Status of U.S. Armed Forces in the Republic of Korea, as amended

“Combatant Commander” means the commander of a unified or specified combatant command established in accordance with 10 U.S.C. 161. In Korea, the Combatant Commander is the Commander, United States Pacific Command.

“United States Forces Korea” (USFK) means the subordinate unified command through which US forces would be sent to the Combined Forces Command fighting components.

“Commander, United States Forces Korea” (COMUSK) means the commander of all U.S. forces present in Korea. In the Republic of Korea, COMUSK also serves as Commander, Combined Forces Command (CDR CFC) and Commander, United Nations Command (CDR UNC).

“USFK, Assistant Chief of Staff, Acquisition Management” (USFK/FKAQ) means the principal staff office to USFK for all acquisition matters and administrator of the U.S.-ROK SOFA as applied to US and Third Country contractors under the Invited Contractor (IC) and Technical Representative (TR) Program (USFK Reg 700-19).

“Responsible Officer (RO)” means a senior DOD employee (such as a military E5 and above or civilian GS-7 and above), appointed by the USFK Sponsoring Agency (SA), who is directly responsible for determining and administering appropriate logistics support for IC/TRs during contract performance in the ROK.

(b) IC or TR status under the SOFA is subject to the written approval of USFK, Assistant Chief of Staff, Acquisition Management (FKAQ), Unit #15289, APO AP 96205-5289.

(c) The contracting officer will coordinate with HQ USFK/FKAQ, IAW FAR 25.8, and USFK Reg 700-19. FKAQ will determine the appropriate contractor status under the SOFA and notify the contracting officer of that determination.

(d) Subject to the above determination, the contractor, including its employees and lawful dependents, may be accorded such privileges and exemptions under conditions and limitations as specified in the SOFA and USFK Reg 700-19. These privileges and



exemptions may be furnished during the performance period of the contract, subject to their availability and continued SOFA status. Logistics support privileges are provided on an as-available basis to properly authorized individuals. Some logistics support may be issued as Government Furnished Property or transferred on a reimbursable basis.

- (e) The contractor warrants and shall ensure that collectively, and individually, its officials and employees performing under this contract will not perform any contract, service, or other business activity in the ROK, except under U.S. Government contracts and that performance is IAW the SOFA.
- (f) The contractor's direct employment of any Korean-National labor for performance of this contract shall be governed by ROK labor law and USFK regulation(s) pertaining to the direct employment and personnel administration of Korean National personnel.
- (g) The authorities of the ROK have the right to exercise jurisdiction over invited contractors and technical representatives, including contractor officials, employees and their dependents, for offenses committed in the ROK and punishable by the laws of the ROK. In recognition of the role of such persons in the defense of the ROK, they will be subject to the provisions of Article XXII, SOFA, related Agreed Minutes and Understandings. In those cases in which the authorities of the ROK decide not to exercise jurisdiction, they shall notify the U.S. military authorities as soon as possible. Upon such notification, the military authorities will have the right to exercise jurisdiction as is conferred by the laws of the U.S.
- (h) Invited contractors and technical representatives agree to cooperate fully with the USFK Sponsoring Agency (SA) and Responsible Officer (RO) on all matters pertaining to logistics support and theater training requirements. Contractors will provide the assigned SA prompt and accurate reports of changes in employee status as required by USFK Reg 700-19.
- (i) Theater Specific Training. Training Requirements for IC/TR personnel shall be conducted in accordance with USFK Reg 350-2 Theater Specific Required Training for all Arriving Personnel and Units Assigned to, Rotating to, or in Temporary Duty Status to USFK. IC/TR personnel shall comply with requirements of USFK Reg 350-2.
- (j) Except for contractor air crews flying Air Mobility Command missions, all U.S. contractors performing work on USAF classified contracts will report to the nearest Security Forces Information Security Section for the geographical area where the contract is to be performed to receive information concerning local security requirements.
- (k) Invited Contractor and Technical Representative status may be withdrawn by USFK/FKAQ upon:
 - (1) Completion or termination of the contract
 - (2) Determination that the contractor or its employees are engaged in business activities in the ROK other than those pertaining to U.S. armed forces.



- (3) Determination that the contractor or its employees are engaged in practices in contravention to Korean law or USFK regulations.
- (l) It is agreed that the withdrawal of invited contractor or technical representative status, or the withdrawal of, or failure to provide any of the privileges associated therewith by the U.S. and USFK, shall not constitute grounds for excusable delay by the contractor in the performance of the contract and will not justify or excuse the contractor defaulting in the performance of this contract. Furthermore, it is agreed that withdrawal of SOFA status for reasons outlined in USFK Reg 700-19, Section II, paragraph 6 shall not serve as a basis for the contractor filing any claims against the U.S. or USFK. Under no circumstance shall the withdrawal of SOFA Status or privileges be considered or construed as a breach of contract by the U.S. Government.
- (m) Support.
 - (1) Unless the terms and conditions of this contract place the responsibility with another party, the COMUSK will develop a security plan to provide protection, through military means, of Contractor personnel engaged in the theater of operations when sufficient or legitimate civilian authority does not exist.
 - (2)(i) All Contractor personnel engaged in the theater of operations are authorized resuscitative care, stabilization, hospitalization at level III military treatment facilities, and assistance with patient movement in emergencies where loss of life, limb, or eyesight could occur. Hospitalization will be limited to stabilization and short-term medical treatment with an emphasis on return to duty or placement in the patient movement system.
 - (ii) When the Government provides medical or emergency dental treatment or transportation of Contractor personnel to a selected civilian facility, the Contractor shall ensure that the Government is reimbursed for any costs associated with such treatment or transportation.
 - (iii) Medical or dental care beyond this standard is not authorized unless specified elsewhere in this contract.
 - (3) Unless specified elsewhere in this contract, the Contractor is responsible for all other support required for its personnel engaged in the theater of operations under this contract.
- (n) Compliance with laws and regulations. The Contractor shall comply with, and shall ensure that its personnel supporting U.S Armed Forces in the Republic of Korea as specified in paragraph (b)(1) of this clause are familiar with and comply with, all applicable—
 - (1) United States, host country, and third country national laws;
 - (2) Treaties and international agreements;
 - (3) United States regulations, directives, instructions, policies, and procedures; and



(4) Orders, directives, and instructions issued by the COMUSK relating to force protection, security, health, safety, or relations and interaction with local nationals. Included in this list are force protection advisories, health advisories, area (i.e. "off-limits"), prostitution and human trafficking and curfew restrictions.

(o) Vehicle or equipment licenses. IAW USFK Regulation 190-1, Contractor personnel shall possess the required licenses to operate all vehicles or equipment necessary to perform the contract in the theater of operations. All contractor employees/dependents must have either a Korean driver's license or a valid international driver's license to legally drive on Korean roads.

(p) Evacuation.

(1) If the COMUSK orders a non-mandatory or mandatory evacuation of some or all personnel, the Government will provide assistance, to the extent available, to United States and third country national contractor personnel.

(2) Non-combatant Evacuation Operations (NEO).

(i) The contractor shall designate a representative to provide contractor personnel and dependents information to the servicing NEO warden as required by direction of the Responsible Officer.

(ii) If contract period of performance in the Republic of Korea is greater than six months, non emergency essential contractor personnel and all IC/TR dependents shall participate in at least one USFK sponsored NEO exercise per year.

(q) Next of kin notification and personnel recovery.

(1) The Contractor shall be responsible for notification of the employee-designated next of kin in the event an employee dies, requires evacuation due to an injury, or is missing, captured, or abducted.

(2) In the case of missing, captured, or abducted contractor personnel, the Government will assist in personnel recovery actions in accordance with DOD Directive 2310.2, Personnel Recovery.

(3) IC/TR personnel shall accomplish Personnel Recovery/Survival, Evasion, Resistance and Escape (PR/SERE) training in accordance with USFK Reg 525-40, Personnel Recovery Procedures and USFK Reg 350-2 Theater Specific Required Training for all Arriving Personnel and Units Assigned to, Rotating to, or in Temporary Duty Status to USFK.

(r) Mortuary affairs. Mortuary affairs for contractor personnel who die while providing support in the theater of operations to U.S. Armed Forces will be handled in accordance with DOD



Directive 1300.22, Mortuary Affairs Policy and Army Regulation 638-2, Care and Disposition of Remains and Disposition of Personal Effects.

(s) USFK Responsible Officer (RO). The USFK appointed RO will ensure all IC/TR personnel complete all applicable training as outlined in this clause.



J.1 LIST OF ATTACHMENTS

The following attachments are attached, either in full text or electronically at the end of the TOR.

ATTACHMENT	TITLE
A	Acronym List
B	USAF Base Locations and computer count
C	Notional Implementation Schedule
D	Problem Notification Report (PNR)
E	Trip Report Template
F	Department of Defense (DD) 254
G	AF7 Funding Chart
H	Deliverable Acceptance-Rejection Report
I	Non-Disclosure Agreement (NDA)
J	Removed
K	Travel Authorization Request (TAR) Template
L	SF33
M	Applicable Publications
N	QASP
O	COR Appointment Letter
P	CLINs For POP Extension